

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING

18 October 2017, 9:05-10:30 a.m.

M18, Weldon Library

NOTES

Present: Cindy Cossar-Jones (Professional Officer), John Costella, Fran Gray, Shawn Hendrikkx (Chair), Lina Rodriguez (Member Services Officer) John Sadler, Christina Zoricic

Notes: Christina

Regrets: Vince Gray

1. Approval of Agenda:

Approved with minor modification of date to current meeting date.

2. Approval of Notes:

Two minor changes:

a. Change Lina Rodrigues to Lina Rodriguez in the roll call.

b. In the first line of the Professional Officer's report the line "Since last meeting the Professional officer has had contacts regarding" should be changed to "Since last meeting the Member Services Officer has had contacts regarding"

Standing Agenda Items:

3. Stewards' Reports:

Business/Education/Law (John S.): none

Weldon/ARCC (Fran): none

Taylor (Shawn): none

OUL and Non-WL Members (Vince): Question re: Mechanics of Retirement and notice period. Letter of understanding and process document have different wording.

Action: Shawn and John C. will discuss and communicate a clarification of the process for retirement.

LIRM and Music (Christina): The wrong ID was used for a member's voting, additionally other new members of the bargaining unit were not able to vote in the selection for members of the appointments committee.

Action: It was recommended that stewards contact affected members and notify them that they should contact the CL&VP's Office about the error.

4. Professional Officer's Report:

a. UWOFA has filed a step two policy grievance with the employer for the permanent position of the manager of support services, Weldon.

b. Pay Equity hearings have begun. They are scheduled for October 17, 18, 23, 24, 31.

c. Member Services Officer's Report:

i) Met with two members related to ORI, their concerns were passed on to Jeff Tennant.

ii) Fair employment week event

5. Senate Report: (John S.)

September 22. Janice Deakin was chairing Senate. Task force on Indigenous Strategic Plan has met with the Chippewa of the Thames. The group underwent the Blanket Exercise.

Western is on track to have a class of 5100 students for the next academic year. Comments on funding formula related to no longer receiving additional funds for additional students. The intent is for smaller schools to take on more students.

Discussion item of OWL event last summer, ITS took down courses 6 months old. Janice took responsibility, citing poor communication and an endeavour to do better in the future.

Kathleen Kwan is the new University Secretary.

For further info, see John's email, "What's happening at Senate"

6. Joint Committee Report: (John C.)

No changes will be made to the criteria this year to the ARR process, but the PDF forms will be revised.

The question of Planned Activity submissions for May 15, 2018 is in discussion given that the units may not even be fully formed at that time.

Submitted questions regarding a Campus wide communication strategy: Since Liaison Librarians will likely be involved in communication, the question of how this will happen has been put forward.

Question about formal meetings: can members bring a colleague to the meeting? → Language of the collective agreement indicates "the member may be accompanied to such meetings by a representative of the Association." (clause 4 of the article Reassignment)

Action: Stewards will speak to their members about this option for accompaniment.

Severance Issues: concerns were raised about clarity related to how the severance process will roll out.

Balance of the membership of the formation of the Selection Committees for the four designated positions was deemed to be a non-issue as the role of the Selection Committee is to make recommendations to the Appointments Committee.

7. News Stories:

Parking Lot: A news story on ORI considered but it is probably too soon.

Business Arising:

None

New Business:

8. LASC Membership for 2017/2018 Confirmed by UWOFA Board of Directors (FYI)

Shawn notified the group that UWOFA Board of Directors confirmed the 2017/18 LASC Membership.

Notes Roster:

November 15, 2017	Fran Gray
December 20, 2017	Vince Gray
January 17, 2017	John Sadler