

Librarians and Archivists Stewards Committee (LASC)
August 28, 2015, Weldon M18
NOTES

Regrets: Cindy Cossar-Jones

Present: Lise Doucette, Fran Gray, Shawn Hendrikx, Joanne Paterson, John Sadler, Courtney Waugh

1. **Approval of the Agenda:** agenda approved
2. **Approval of Notes of May 6th meeting:** notes of May 6th meeting approved with one addition – Shawn Hendrikx was in attendance.

Standing Items:

3. Meeting Schedule September 2015- June 2016

Those present agreed that the previously arranged meeting times were fine.

***Action:** Courtney will confirm that the meeting schedule as presented on the [UWOFA website](#) is correct and that a room has been booked.*

***Action:** Members should try to remember to let their constituents know about upcoming meetings and should solicit feedback and questions.*

4. Stewards' Reports:

Weldon and Western Archives: (Fran) no report

Taylor: (Shawn) no report, waiting to hear update at next week's meeting

LIRM and Music: (Joanne) Samuel Cassady has joined the unit, serving in a Term Librarian position as Digital Information Resources Librarian. Joanne met with him to tell him about UWOFA-LA and let him know who he should contact with any questions or concerns.

Law and Education: (John) no report

OUL and Non-WL Librarians: (Lise) Lise received a question about how LASC could be involved in making Librarians/Archivists more visible on campus, similar to the I ♥ Librarians and Archivists campaign, only ongoing. Courtney said that UWOFA is working on a series of videos featuring Librarians and Archivists working with faculty members and graduate students. This sort of thing could help.

5. Professional Officer's Report (Deferred)

6. Senate Report (Courtney): None as no meetings have been held since the last LASC meeting.

Business Arising:

7. Possible LASC activities – JCWC recommendations and other ideas:

- a. Creation of orientation package for new employees – deferred until Cindy is present
- b. Informal sessions on specific CA Articles:

There were several suggestions for sessions once a new collective agreement is reached.

In the meantime, Courtney suggested a session for members about Academic Freedom. This would not be dependent on the wording of the CA. It was agreed that such a session would be beneficial.

Action: *Courtney and Lise will work together to organize a session for members about Academic Freedom*

- c. Brief brainstorming discussion / idea generation:

Equity Services session: The idea of having representatives of Western Equity Services present an information session for Members was also discussed. Joanne said that this was an initiative that was suggested for the Workplace Climate Team since it would be designed for all Western Libraries staff.

Lise said that last term she and Kristin had held a session for LIS co-op students and new members including questions and a scavenger hunt type exercise. She asked about repeating this for the 4 co-op students this term. There was agreement that this would be useful as it would give the fledgling librarians a chance to see what a Collective Agreement might include so they will know what things to look for when they are job hunting. Courtney said that she would be interested in participating in this project.

Question about List of dates related to the Collective Agreement: This list is available on the Office of Faculty Relations web site at:

http://www.uwo.ca/facultyrelations/LACA_ActionDates2011-2015.pdf

8. **Question re: Librarians & Archivists as supervisors to co-op students** – Courtney asked if the confirmation that Librarians who are not in Director or Unit Head positions can supervise staff and co-op students had been disseminated beyond the committee. Joanne did not know so
Action: *Courtney will follow up with Cindy about that question.*

Other Business:

9. **Update on Negotiations:** nothing to report today except that a UWOFA-LA General Meeting will be held on Thursday, September 3rd at 3:00 in UCC 41. Stewards should look for opportunities to get feedback from their constituents about negotiations.
10. **UWOFA response to Chakma Meeting with Western Libraries:** Lise asked if there was anything that LASC needed to follow up on that was raised at Chakma's meeting with Western Libraries on

May 20, 2015.

Action: *Lise and Fran will their compare notes and look at the notes that Kristin took at the meeting. They will report back to LASC in September.*

Next meeting: September 17, 2015

Next recorder: John