

**LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING**  
**13 July 2016, 9:00-10:30 a.m.**  
**M18, Weldon Library**  
**NOTES**

**Present:** Cindy Cossar-Jones, John Costella, Fran Gray, Vince Gray, Shawn Hendrikx (chair), John Sadler  
**Recorder:** John Sadler  
**Regrets:** Joanne Paterson

**1. Approval of Agenda**

The draft agenda was approved without modifications.

**2. Approval of Notes of 15 June 2016**

The notes of the June 15 meeting were approved as presented.

**3. Welcome to Vince Gray as Steward for OUL and Non-WL Members**

The chair welcomed on board Vince Gray, attending his first meeting.

Standing Agenda Items:

**4. Stewards' Reports:**

Business/Education/Law (John S.): Nothing to report.

Weldon/ARCC (Fran): Nothing to report.

Taylor (Shawn): Nothing to report.

OUL and Non-WL Members (Vince): Vince's constituents were asking about two things, when the final version of the UWOFA-LA Collective Agreement would be available and what was happening with regard to pay equity.

## **5. Professional Officer's Report:**

Cindy reported that UWOFAs Executive Committee turned over on July 1. Among those serving in new roles are:

President: Ann Bigelow  
Vice-President: Stephen Pitel  
Past President: Kristin Hoffmann

## **6. Senate Report:**

The last Senate meeting of the academic year, held June 3, was attended by Courtney Waugh. Courtney's report was contained in the June 15 LASC notes. John Sadler has replaced Courtney as Senate observer and will attend Senate meetings in the new academic year, beginning with the Senate meeting scheduled for September 23. John will attend an orientation session Sept. 13 for new senators and senate observers.

## **7. Joint Committee Report (John C.)**

Nothing to report.

## **Business Arising:**

### **8. Updates to UWOFAs-LA Committee Page**

Shawn noted the committee's web pages had been updated, reflecting membership changes. The June 15 meeting notes would be posted shortly.

### **9. Taylor Steward Update**

Shawn relayed that in addition to chairing LASC he would be representing Taylor Library Members.

## 10. LASC Policy – Discussion

Committee members had been asked to review the *Librarians and Archivists Stewards Committee Policy* to assess whether it continues to meet our requirements or if it needs revision. It was noted that the policy sets out how one becomes LASC Chair. The policy confirms that, elected by the UWOFALA bargaining unit, the Chief Steward for the librarians and archivists is a member on the UWOFALA Board of Directors. The Chief Steward is also, ex officio, Chair of LASC. That is to say, the person who is Chief Steward, by virtue of holding that office, serves also as LASC Chair.

A key responsibility of the Chief Steward is to be a liaison among LASC, the UWOFALA Board of Directors, and UWOFALA. The policy is currently silent about the relationship of the Chief Steward to the Executive Committee. The Chief Steward **could** be a member of the Executive Committee but this is **not** a requirement.

Different scenarios were considered – the Chief Steward being a member of the Executive Committee, the Chief Steward **not** being a member of the Executive Committee – and the ramifications of each.

The crux of the discussion was whether holding simultaneously three roles – Chief Steward, LASC Chair and Executive Committee Member – was too much for one person to manage, particularly in a librarians' and archivists' bargaining year. There was concern that the spectre of service overload might dissuade potential candidates from stepping forward.

Ultimately, the decision reached by the committee was to retain the existing policy and revisit it one year hence.

## 11. Fall Planning for Members – Information Sessions, Speakers, etc.

### a. Navigating the New CA

Various programming possibilities were discussed aimed at familiarizing Members with the provisions of the latest UWOFALA Collective Agreement. Fran offered that the scavenger hunt questions, so effectively employed to introduce co-op students to the CA, could be repurposed and perhaps expanded in scope, for Members of the bargaining unit. Vince ventured that the questions could be provided online. John S. added that OWL might be a suitable online platform for making the questions available to Members. The committee will pick up this discussion at the next meeting.

### b. Members Survey for Session Ideas

Shawn suggested the committee conduct a survey of the Membership to ascertain what topics would be of interest to Members. Members could be polled about topics supplied by the committee and invited to suggest ones of their own. John C. commented that the revised Annual Report and Review process could be a good topic, once the format of the new ARR documents has been formalized

**12. Fall Term Meetings – 3rd Wednesday of month except December**

It was agreed that meetings would start at 9:05 a.m.

Upcoming Meeting Note taking Roster:

<b>Date</b>	<b>Notes</b>
September 21, 2016	Joanne Paterson
October 19, 2016	Vince Gray
November 16, 2016	Fran Gray
December 14, 2016	John Sadler