

**LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING**  
**16 April 2014, 9:00-10:30 a.m.**  
**M-18, Weldon Library**  
**NOTES**

Present: Fran Gray, Marni Harrington (recorder), Elizabeth Mantz, Leanne Olson,  
John Sadler, Meagan Stanley  
Regrets: Cindy Cossar-Jones  
Guests: Alison Hearn, Tess Hooks

**1. Agenda amended with New Business moved to beginning of meeting**

**6a. UWOFA-LA and Term positions (Alison and Tess)**

Alison and Tess presented a request from the employer for a waiver of the recent “transfer” arbitration to allow a Member to accept a term UWOFA-LA position. Discussion ensued. Alison requested that LAC Stewards send further thoughts about the issue to her directly.

**2. Notes of 19 March 2014 approved**

**3. Stewards’ Reports:**

- Marni Harrington: non-Western Libraries Visual Arts librarian has resigned. UWOFA is aware of this vacancy.
- Leanne Olson: 1) postings for Head, Acquisitions (PMA position) and Head, Metadata Access (UWOFA-LA) going forward.
- Megan Stanley: 1) new UWOFA-LA Member has joined Taylor R&IS.

**4. Professional Officer’s Report - deferred**

**5. Business Arising:**

**a. Revised Terms of Reference for LAC (All)**

Liz met with Christena McKillop on 25 March to discuss ToR. Christena indicated her agreement with revised content and wording. The new version was discussed a final time; all are in agreement to send back to P&G in its current form. Marni will take to P&G.

**b. L/A representation on Senate / different campus groups (Liz)**

Alison raised this issue with Nancy Martinelli, University Secretariat, and is pursuing getting an L/A representative with observer status on Senate, not full Senator status (same as UWOFA).

**6. New Business:**

**b. Nomination of Chief Negotiator / Deputy Chief Negotiator for UWOFA-LA (All – continuing discussion)**

Next steps: a general information session to communicate with Members about negotiation process TBA sometime in April or very early May.

**c. Access to office workspace (Liz)**

All groups have responded about ability to access office workspace after hours, as per email sent Monday 14 April by Linda Dunn.

**d. Draft Annual Committee Report (Liz)**

Draft circulated by Liz approved; Liz to submit to UWOFA Board of Directors in advance of 29 April UWOFA GM.

**e. Workplace Climate – update (Fran)**

Fran and other Members presented a second UWOFA-LA Collective Agreement Information Session on Responsibilities of Members Article. Two sessions were held on 9 and 11 April with approximately 30 Members in attendance.

**f. LAC and UWOFA Communications Assistant (Liz)**

Vanessa Brown, UWOFA Communications Assistant, will attend next LAC meeting on 14 May.

**7. Announcements**

a. Date for Building Stronger Associations workshop – tomorrow, Thursday 17 April from 8:30 am to 4:30 pm at Spencer Hall. John and Liz attending.

**8. Questions**

No questions.

**9. Items on Hold:**

No items on hold.

**10. Next Meeting:**

Date: 14 May 2014; 10:00 to 11:30 am

Location: Weldon, M-18

Recorder: Fran