

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING

25 January 2017, 9:05-9:30 a.m.

M18, Weldon Library

NOTES

Notes: Fran Gray

Present: John Costella, Fran Gray, Vince Gray, Shawn Hendrikx, John Sadler

Regrets: Cindy Cossar-Jones (professional officer), Joanne Paterson

1. Approval of Agenda: accepted as posted

2. Approval of Notes of 14 December 2016: approved as posted.

John Sadler raised a question related Item 8. Is the Annual Review Criteria document readily available to members? Fran confirmed that it is linked on the Librarians and Archivists committee page on the Western Libraries Intranet.

(see https://staff.lib.uwo.ca/larc/arc/final_reports.html)

Standing Agenda Items:

3. Stewards' Reports:

- Business/Education/Law (John S.): Nothing to report
- Weldon/ARCC (Fran): Nothing to report.
- Taylor (Shawn): Nothing to report.
- OUL and Non-WL Members (Vince): Nothing to report.
- LIRM and Music: No report.

4. Professional Officer's Report:

- a. Cindy was asked a question regarding the 2017 PER allotment: the allotment was not showing in the Member's account. The situation has been rectified.
- b. Last month Cindy reported that a member on leave wanted to go up for promotion but the CA restricted her from doing so. UWOFA will be requesting to the Office of Faculty Relations a waiver of this provision in the Collective Agreement so that the Member can submit her file whilst she is on leave. The Member will need to make herself available to the P&CA Committee if necessary.

5. Senate Report: (John Sadler)

John was unable to attend the January meeting, but learned that there was nothing on the agenda of relevance for Librarians and Archivists. The main agenda items under discussion were:

- Proposal to make subcommittee meetings open to the public. This proposal has been rejected and meetings will remain closed
- Presentation about the rapid transit proposal
- Improving faculty recruitment and retention

Details are available at http://www.uwo.ca/univsec/senate/meetings/agendas_minutes.html

6. Joint Committee Report: (John Costella)

John reported that Joint Committee meets tomorrow for the first time in 2017. The chart of Collective Agreement Action Dates has been revised to reflect the new Lib/Arch Collective Agreement.

Action: Shawn will send a message to Members letting them know where to find the revised chart. (http://www.uwo.ca/facultyrelations/LACA_ActionDates2016.pdf)

7. News Stories:

- a. Previous Action: Fran was going to talk to Vanessa Brown about the possibility of a story about the Co-op PD Program. (deferred)
- b. Previous Discussion: Joanne wondered if an article on Open Access would be of interest. (deferred)

Business Arising:

8. Member Information Session about Professional Expense Reimbursement, etc.: (John Sadler)

John met with Kathleen Wilson-Ward and Rose Markovic to talk about this session. Kathleen will lead the session and demonstrate the use of the financial services web site for submitting claims. John has prepared a list of questions that she can start with. Fran suggested that John remind attendees that they have options to allocate portions of the PER into either (or both) their Health Care Spending Accounts or their Wellness accounts. Dates were discussed and it was decided to hold the session on Wednesday, March 1 at 12:30.

Action: John will prepare a 'Save the Date' announcement and book a room. He will forward the message to Shawn who will send it out to the Members.

New Business:

9. Question related to the Organizational Renewal Initiative:

John Costella said that he observed that although Human Resources and Faculty Relations were invited to send representatives to the recent ORI presentation, the employee groups were not there. He suggested that UWOFA be kept informed about the progress of the Organizational Renewal Initiative.

Action: Shawn will mention this to Cindy and will add possible implications of the organizational renewal to the LASC agenda for February if specific plans for reorganization are announced.

Notes Roster:

February 15, 2017	Vince Gray
March 22, 2017	Joanne Paterson
April 19, 2017	John Sadler
TBD	Fran Gray