

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING
18 January 2012, 9:00 – 10:00 a.m.
Weldon Library, M18
MINUTES

Present: T. Adam, D. Horoky, C. McKillop (chair), L. Olson
Regrets: B. Brereton, B. Fyfe, D. Meert-Williston
Recorder: T. Adam

1. Approval of the Agenda

Regular structure was replaced for this meeting with general discussion surrounding Librarians and Archivists Committee terms of reference.

2. Approval of Minutes for:

18 August 2011 LAC Meeting – EXHIBIT I (forthcoming)
19 October 2011 LAC Meeting – EXHIBIT II (forthcoming)
16 November 2011 LAC Meeting – EXHIBIT III (forthcoming)
ACTION: Approvals deferred to February meeting

3. Steward's Report

ACTION: C. McKillop will circulate updates and information from UWOFA to Librarians and Archivists Committee members via email.

4. New Business

a) LAC Terms of Reference

As a catalyst for discussion, C. McKillop circulated existing descriptive paragraphs extracted from the Librarians and Archivists Committee home page as well as the Local Union Stewards information page (both on the UWOFA website) via e-mail prior to the meeting. Discussion centred on updating this information to clarify the role of the Librarians and Archivists Committee.

ACTION: T. Adam will consolidate discussion points into a draft document and circulate to the members present by January 27, for feedback and further refinement in preparation for a wider discussion at the February meeting.

b) Upcoming Annual Report and Review

Discussion focused on the precise timeline and availability of an updated official form in order for members to alert their respective constituencies.

ACTION: C. McKillop will clarify with UWOFA and forward information to committee members.

5. Adjournment

The meeting adjourned at 10:15

6. Next Meeting:

Date: February 15, 2011
Location: M18, Weldon Library
Recorder: B. Brereton

7. Items on Hold:

- a) Update chart with important dates from the Collective Agreement (on hold until new Collective Agreement is circulated)
- b) Updated Committee chart
- c) Orientation pamphlet for new Members
- d) Meeting Agreements/Protocols
- e) Future social events for the Bargaining Unit