



## GENERAL MEETING

Monday, March 21, 2016

1:30 – 3:30 p.m.

University Community Centre, room 41

(veggies and fruit will be available)

### A G E N D A

1. Approval of the Agenda
2. Approval of Minutes of the General Meeting, November 9, 2015 **EXHIBIT I**
3. Business Arising
4. President's Report: *K. Hoffmann*
5. Nominating Committee Report: *A. Hearn* (Chair) **EXHIBIT II**
6. Discussion: UWOFA's involvement in the Scholars at Risk program: *K. Hoffmann, M. Lynk and J. Quinn*
7. Discussion: Email migration to Microsoft 365: *K. Hoffmann*
8. Report from OCUFA re: OCUFA's higher education priorities: *Judy Bates* (OCUFA President) and *Mark Rosenfeld* (OCUFA Executive Director)
9. Announcement:  
Annual General Meeting, Monday, May 2, 2016, 10 a.m. to 12:00 noon,  
University Community Centre, room 37
10. New Business
11. Adjournment

UWOFA General Meeting Minutes  
 Monday, November 9, 2015  
 2:30 – 4:30 p.m.  
 McKellar Room, University Community Centre

Speaker: Stephen Pitel

President: Kristin Hoffmann

The Speaker called the meeting to order at 2:35 p.m. Attendance was according to the Nominal Roll. The Speaker reminded attendees that only members of the Faculty Association were permitted to vote on motions.

**1. Approval of the Agenda:**

**MOVED:** M. Harrington/J. Ciriello

THAT the Agenda be approved. **Motion carried unanimously.**

**2. Approval of Minutes of April 29, 2015 Annual General Meeting:**

**MOVED:** R. Robertson/J. Ciriello

THAT the minutes of the April 29, 2015 annual general meeting as shown in Exhibit I be approved. **Motion carried unanimously.**

**3. Business Arising:**

There was no business arising from the April 29, 2015 annual general meeting.

**4. President's Report: K. Hoffmann**

The President reported the following:

**Librarians & Archivists Negotiations:** On Friday, November 6, 2015 the Librarians and Archivists negotiating team and the employer reached a tentative collective agreement. K. Hoffmann thanked the members of the negotiating team, members of the strike action committee and members of the collective bargaining committee for all their hard work and commitment. Applause followed.

**Tom Murphy Award for Outstanding Service to UWOFA:** Tom Murphy was a long-standing contract faculty member in the Department of Sociology and was involved in UWOFA since certification in 1998, serving as a Director on the Board for four terms, as a member of the Executive, and as a regular member of the Policy and Governance Committee. Tom died on July 18, 2015. The Board of Directors has established this award to honour the extraordinary work and dedication of Tom to UWOFA. The Award will recognize the exemplary hard work and commitment of a contract faculty member to the work of the UWOFA. The Award will include a stipend of \$1000 that can be taken either in the form of a research grant or cash payment. Nominations will be called for every other year, beginning in 2016.

**UWOFA Donations:** UWOFA has donated the following:

- \$2,500 to the inside workers at London's City Hall (CUPE local 101) who were on strike for eight weeks during the summer of 2015;
- \$1,500 to Nipissing University Faculty Association in support of striking faculty members;
- \$500 to support the London and District Labour Council annual Labour Day picnic;
- \$500 to Oxfam in memory of Tom Murphy.

**CAUT focus group:** The Canadian Association of University Teachers (CAUT) is conducting a focus group at Western to learn more about how members use or do not use the CAUT Bulletin and the CAUT website. The focus group will be held on November 18, 2015 from 12:30 to 2:00 p.m. Members interested in participating in the focus group should contact UWOFA.

**Governance issues at Western:** UWOFA met with representatives from the Board of Governors task force and with the Senate ad-hoc committee on renewal. UWOFA also attended the budget task force town hall meeting. UWOFA's questions, statements and written submissions have been largely based on the feedback UWOFA received from the membership survey sent out in the spring of 2015 and the more recent membership survey. K. Hoffmann encouraged members to submit comments or suggestions to the Board of Governors task force before the November 15, 2015 deadline. K. Hoffmann reminded the membership that Senate meetings are open to the public but only senators and members holding observer status can ask questions. UWOFA members interested in putting forth a question can send their question to K. Hoffmann.

The Speaker thanked the President for her report.

**5. Treasurer's Report: R. Robertson**

R. Robertson reviewed the audited statements for the year ended April 30, 2015 as presented in Exhibit II. He explained that once the tentative librarians and archivists collective agreement had been ratified, cash on hand would be placed in long-term investments that will mature around the time of the next faculty negotiations.

R. Robertson explained that UWOFA contributed \$7,000 towards the endowment for the Tom Murphy Award for Outstanding Service to UWOFA. UWOFA will continue to contribute annually until the Award is fully endowed which should be by the end of 2018.

UWOFA has \$4.8 million in assets and is in strong financial shape. The main annual expense is salaries, followed by legal expenses. The main long-term liability is funding post-retirement benefits.

The Speaker thanked the Treasurer for his report.

**6. Chief Negotiator's Report on the Librarians and Archivists Negotiations: J. Tennant**

On November 6, 2015 the librarians and archivists negotiating team and the university administration reached a tentative collective agreement. A librarians and archivists information meeting will be scheduled in the next week followed by a ratification vote.

J. Tennant explained that he could not provide any details of the agreement until the librarians and archivists have been given the details. He did say that it was a good agreement and that the negotiating team is recommending the agreement be ratified.

J. Tennant thanked the Ontario Confederation of University Faculty Associations (OCUFA) and Jeff McKeil (CAUT Collective Bargaining Officer) for their support and guidance.

J. Tennant thanked the UWOFA Board of Directors, members of the Collective Bargaining Committee, the Strike Action Committee, the UWOFA staff and members of the Communications Committee. He individually thanked each member of the negotiating team and outlined their specific contributions.

He also thanked the librarians and archivists bargaining unit for its continued support.

The Speaker thanked the Chief Negotiator for his report.

**7. New Business:** There was no new business.**8. Adjournment:**

**MOVED:** P. Ellis/V. Gray

THAT the meeting adjourn. In the absence of any objection, **motion carried** (3:05 p.m.).

**2016-2017 UWOFA ELECTIONS****Slate of Nominees**

<b>Vice-President</b>	Stephen Pitel (Law)
<b>Treasurer</b>	Michelle Loveland (DAN Management & Organizational Studies)

**Designated Faculty Seats** (two year terms: July 1, 2016 to June 30, 2018)

Education	Marianne Larsen
Engineering	Paul Charpentier
Ivey Business School	Darren Meister
Law	Zoe Sinel
Music	Jill Ball
Schulich School of Medicine & Dentistry	John Ciriello

**Designated Faculty Seats** (one year terms: July 1, 2016 to June 30, 2017 – replacing members who will be on sabbatical)

Science	Beth MacDougall-Shackleton
Social Science	Belinda Dodson

**Designated Membership Seats** (two year terms: July 1, 2016 to June 30, 2018)

Limited Term Membership	Nigmendra Narain (Political Science)
Part-time Membership	Kate Helsen (Music)

**Designated Membership Seat** (one year term: July 1, 2016 to June 30, 2017 – replacing a member who will be on a research leave)

Librarians & Archivists	Shawn Hendrixx (Taylor Library)
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**At-large Seats** (two year terms: July 1, 2016 to June 30, 2018)

Librarian or Archivist Member	John Costella (Taylor Library)
Full-Time Member (elect one)	Jim Davies (Economics) Matthew Rowlinson (English)

**Speaker for UWOFA** (one year term) Kim Clark (Anthropology)**Speaker for UWOFA-LA** (one year term) Peggy Ellis (Weldon Library)**Secretary for UWOFA-LA** (one year term) Elizabeth Marshall (C.B. Bud Johnston Library)**For Information: Continuing Officers and Board Members in 2016-2017**

<b>President</b>	Ann Bigelow (DAN Management & Organizational Studies)
<b>Past President</b>	Kristin Hoffmann (Weldon Library)
<b>Secretary</b>	Hiran Perinpanayagam (Schulich Medicine & Dentistry)

**Designated Faculty Seats**

Arts & Humanities	Erica Lawson
FIMS	Mandy Grzyb
Health Sciences	Volker Nolte

**At-Large Seats**

Part-time Member	Natalie Pietrzak-Renaud
Full-time Members	Melanie Mills and Matt Stahl