

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING MINUTES
15 May 2019, 9:30-11:00 a.m.
DBW M15

Present: John Sadler, Anne Quirk, Lina Rodriguez, Roxanne Isard, Denise Horoky (recorder), Kristin Hoffmann

Regrets: John Costella, Christina Zoricic, and Cindy Cossar-Jones

Approval of Agenda: Approved as written.

Approval of Notes: Approved as written.

Business Arising from Previous Meeting:

1. LASC sponsored session discussion - Thoughts, reflections - How do you think it went? (All)

It was agreed that the discussion session went well. Kristin did a stellar job of stepping into the Facilitator's role at the last minute. There is a sense that many of our members are feeling the same stressors of the ORI. Some members are more vocal about these concerns than others. It was agreed that follow-up and/or action items will be planned as next steps. This session was a good starting point for further discussions especially as related to Workload issues which remain a primary concern among members.

2. Discussion of roles to fill on the Strike Action Committee - roles filled and ones needing to be filled still (All)

- 3 Chairs of SAC committees - Picket Committee, Strike Services Committee and Transportation Committee. Picket Committee, Strike Services Committee (SSC), Food and Beverages sub-committee, Membership Support sub-committee, Strike Headquarters Maintenance and Supplies sub-committee, and Transportation Committee.
- Progress after Bargaining meeting with volunteers/lists - We had some additional members sign up.
- We will send out another call for volunteers in about two weeks.

3. Concern over Library Assistant duties – their PDQ's versus what they are being asked to do or are doing (many inquiries (via email) through Steward Committee members on this topic) (All).

Quote from a member - *"I am concerned about the ongoing trend of librarian work being passed on to LAs. From LibQual to LAs now teaching, I think we as librarians need to start doing a better job of defining our work, and pushing back when the work is passed down to LAs and/or given to a committee, because a librarian position could not be replaced".*

We had a robust discussion about this issue that has been identified as an area of concern by several members. Library Assistants are being assigned more professional work and their job descriptions foster this. It was mentioned that we do not know who is working on analyzing the information gained through the LibQual survey.

Action: Roxanne will ask Christina to gather more information from the member who emailed her with concerns."

4. Call for a User Experience and Student Engagement Steward Update (Roxanne)

Email sent to group, no responses to date. Suggestion to reach out in person to recruit a member.

Standing Agenda Items:

5. Stewards' Reports:

User Experience and Student Engagement (John S): No news to report

Teaching and Learning (Roxanne): No news to report

Research and Scholarly Communications and FIMS (Kristin): No news to report

Collections Management, Discovery and Access (Christina) email re: Library Assistants' responsibilities and workload. - No news to report

Archives and Special Collections (Anne) - Report on the poor communication about the University Archivist position which is not being filled. An internal Western Libraries candidate will be appointed. The other members of the team were informed in a meeting after Catherine Steeves' Budget Townhalls that the work of the University Archivist could be divided up among the existing team members. Workload concerns were expressed. Concerns were also expressed that Service could be degraded. Discussed low morale within Western Libraries and suggested that money be directed to team building activities.

6. **Members Services Officer & Professional Officer's Report (Lina & Cindy)** No news to report
7. **Senate Report: (Tom)** - No news to report
8. **Joint Committee Report (John C)** - No news to report

New Business:

9. **Responses to Bargaining meeting - decision at recent Bargaining meeting to go forward with Salary and Compensation goal as priority number 1 with consideration to the renewal of the collective agreement (All)**

Brief discussion of the UWOFA-LA Bargaining meeting held on Tuesday May 14, 2019.

10. **Budget report to deliver to UWOFA Board members at meeting May 21st (Roxanne)**

Roxanne talked about the main points of her report

11. **Gathering in June at Roxanne's house to celebrate success of the committee so far this year (Roxanne)**

We liked this idea! An email will go up to find a good day and time for this celebration.

Next Meeting: Wednesday, June 19th, 2019. 9:30 a.m. (Recorder: Christina Zoricic)