

**LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING**  
**17 December 2014, 9:00-10:30 a.m.**  
**M-18, Weldon Library**  
**Notes**

**Present:** Fran Gray, Marni Harrington, Liz Mantz (Chair), Meagan Stanley

**Recorder:** Liz Mantz

**Regrets:** Cindy Cossar-Jones, Linda Dunn, Joanne Paterson, John Sadler

**1. Approval of Agenda**

Approved as written.

**2. Approval of Notes of 19 November 2014**

Approved as written. Sent for posting.

**3. Stewards' Reports:**

Fran (DBW/Archivists): Fran was asked about the practice of banking "lieu time" for time off at a later date. The CA is silent on this issue. "Lieu time" existed under the former PMA agreement; no such concept is contained in our current CA. Librarians and Archivists are to manage their own schedules, including assigned shift work; banking time is likely not part of this expectation.

To be referred to LA-CBC.

**4. Professional Officer's Report:**

Deferred.

**5. Business Arising:**

**a. Collective Agreement – key action dates – (Marni)**

Marni has reviewed the current CA, and extracted general dates and deadlines covering January to May. Fran has volunteered to complete June to December, and plans to have a draft document ready for the January LAC meeting.

Keep in mind the current CA is ending in June 2015. Although many generic dates will likely remain unchanged, there may be additional alterations within our new CA.

**b. L/A Observer seat on Senate – recommendation for Board approval (Liz)**

In response to the 20 November email sent to Members, LAC received 2 nominations for the UWOFALA observer seat on Senate.

LAC decided on the name of the individual to be sent to UWOFALA for Board approval; LAC suggests the second nominee be named as an alternate.

Liz to advise LAC Stewards unable to attend meeting, and send names to Board following Stewards' confirmation. Next meeting of the Board is 22 January 2015.

**c. Terms of Reference for LAC – update from P&G (Liz)**

P&G provided a slightly revised document for LAC's review. The revision specifies that a "Joint Committee Member" (rather than UWOFA-LA's Deputy Chief Negotiator) will liaise between LASC and Joint Committee; this individual will be Board-appointed. Change accepted by LAC; Liz to confirm with Kristin. Document still has to receive Board approval on 22 January 2015.

**d. Reminder about providing LAC term length (Liz)**

Liz has heard from almost all current Stewards re: end of their term. It appears that LAC will experience a mass turnover in membership in June 2015. Stewards are asked to consider whether they would like to renew for another term, or to begin identifying colleague(s) who might be approached as incoming Stewards.

**6. New Business:**

**a. Update on LA-CBC (Fran/Liz)**

Fran and Liz provided a brief update on LA-CBC activities:

- second survey will be sent out to Members by Friday 19th. This survey will draw on the general themes identified in the first survey, asking for specifics in terms of issues and tie-ins to CA clauses and language.
- selection of UWOFA-LA Negotiating Team has begun. The names of individuals will be sent to the Board for 22 January.
- once the Board has approved, names of Neg Team Members will be presented via electronic ballot to UWOFA-LA Membership for ratification.
- separate survey on salaries and compensation/benefits will be sent to Members early in January.
- a timeline for negotiations is being developed

**7. Announcements**

**8. Questions**

**9. Items on Hold:**

**10. Next Meeting:**

**Date: 21 January 2015; 9:05 am – 10:30 am**

**Location: Weldon, M-18**

**Recorder: Fran**