

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING
19 October 2011, 9:00 – 10:00 a.m.
M18, Weldon Library
MINUTES

Present: T. Adam, B. Brereton, B. Fyfe, D. Horoky, C. McKillop (chair), Kim McPhee, D. Meert-Williston, L. Olson

Regrets:

Recorder: D. Meert-Williston

Guests:

1. Approval of the Agenda

The agenda was approved, with additions 6c, 6d, and 6e.

2. Approval of Minutes for:

18 August 2011 LAC Meeting

Minutes were not approved as they are still forthcoming.

3. Business Arising

a) UWOFA-LA Orientation for new members

The orientation documents were started three years ago with the intention to get new members oriented to UWOFA. They need to be updated.

ACTION: T. Adam has volunteered to update the orientation documents.

4. Steward's Report

It was reported that the transition to regular duties post-strike have not been smooth for all members. It was communicated to the university as a whole that there would be a transition period and that librarians and archivists would need some time to resume full duties after catching up. Some issues have come up for members in this regard.

ACTION: We will consult with the Professional Officer to discuss the situation.

There have been questions from bargaining unit members re selection of members for pay equity study. Interest in a democratic process for people to be involved. Discussion re: appointed versus elected membership, need for skills for the committee members, giving everyone a chance for input into the process, steering committee or advisory committee.

ACTION: C. McKillop will give information to the Chief Negotiator.

There was discussion about populating union committees including the difficulty of getting people to serve. Librarians and Archivists can also serve on UWOFA committees, not restricted to UWOFA-LA committees. Discussion about the kinds of different committees (Collective Agreement, UWOFA, Joint, etc.) and how they are

populated as well as exploring options for different approaches to populating committees were explored. The procedure for populating the pay equity/culture committee not yet decided, and there is some information regarding the procedure according to the Letter of Understanding.

The transparency of the process of committee population was agreed to be very important and that there is a need to re-examine the policy and practice.

ACTION: C. McKillop will take these concerns on more transparency with the process to UWOFA President Bryce Traister.

Professional Officer's Report – C. Cossar-Jones

Future attendance of C. Cossar-Jones at LAC meetings discussed at this meeting (see 6. a)

5. Announcements

L. Olson and B. Fyfe will be attending the CAUT Grievance Conference in Ottawa in December (2011).

6. New Business

a) Role of UWOFA Professional Officer on LAC

The UWOFA Professional Officer C. Cossar-Jones has offered her services when appropriate, and willing to take a more active role and enhance her presence in our group. The group was asked to consider whether the Professional Officer should come to LAC meetings, or if we should utilize her services in other ways. There was agreement in the group for the Professional Officer to attend the LAC meetings.

ACTION: C. McKillop will accept the offer from C. Cossar-Jones, and invite her to attend meetings.

b) Future of UWOFA-LA social or community events and LAC's role

Discussion among the group regarding the desire of UWOFA-LA members to continue the group spirit that emerged when we were on strike, and if LAC is an appropriate committee to take on the task of coordinating events, fostering spirit, etc. Discussion around financial support for events, the appropriateness of LAC being a social committee, and whether there would be enough interest to create a UWOFA-LA Social Committee. There were varying opinions on what a social committee might look like. There was general agreement of the desire to stay collegial, and that social events were not really appropriate for LAC to coordinate. It was suggested that we try and gauge interest, poll members.

ACTION: C. McKillop will put out a call for an informal group to form and look at social events, interest of members, with no time deadline.

c) Handing out of UWOFA cards to appointment candidates

Discussion about providing UWOFA information including business cards to candidates during their interviews. Is there any conflict if this involves the role of supervisor? Discussion ensued but no consensus reached. This item should be put on hold until the new Collective Agreement language can be looked at.

d) Support for Toronto Symposium

The UWOFA President offered some financial support to librarians/archivists who want to attend the Librarians Symposium (at U of T) in Toronto. This support would send a strong message to librarians/archivists to attend this conference in particular. Discussion re: how best to support members who wish to attend this conference, suggestion of providing transportation.

ACTION: C. McKillop will contact the UWOFA President to investigate.

e) Committee member availability outside of scheduled meeting times

C. McKillop took a poll for suitable times for extra meetings. Wednesday mornings are generally good for everyone.

7. Adjournment

The meeting adjourned at 10:20am

8. Next Meeting:

Date: November 16, 2011
Location: M18, Weldon Library
Recorder: L. Olson