

**LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING**  
**15 October 2014, 9:00-10:30 a.m.**  
**M-18, Weldon Library**  
**NOTES**

**Recorder:** Meagan

**Present:** Cindy Cossar-Jones, Linda Dunn, Fran Gray, Marni Harrington, Liz Mantz (chair), John Sadler, Meagan Stanley

**1. Approval of Agenda:**

Approved as written.

**2. Approval of Minutes of 10 September 2014:**

Notes confirmed through email post-meeting and added to site.

**3. Stewards' Reports**

**Marni:** Leave is effective January 2015 - June 2015. Arrangements for replacement TBA.

**4. Professional Officer's Report:**

- Visual Arts position: according to Office of Faculty Relations, position has been vacant since April 2014, when incumbent left. A graduate student is temporarily in VA resource centre; not doing work of librarian.
- Arbitrations over Association dues continues; meeting dates through November. Arbitration starting soon for Special Advisor to the Provost on Copyright position.
- CLFM (Canadian Library of Family Medicine) located within Taylor Library; closing with retirement of incumbent in June 2015.

**5. Business Arising:**

**a. L/A representation on Senate (Liz)**

Per email sent 9 October, UWOFA-LA was granted observer status at Senate at the 19 September meeting. We need to establish a new procedure for filling. Member could come from within LAC; individual will definitely have to attend LAC meetings to provide update. Liz will find out meeting details from Kristin Hoffmann.

**b. Terms of Reference with P&G (Liz)**

Document still with P&G; October meeting prior to next LAC meeting.

**c. LAC membership (Liz)**

Joanne Paterson is the new Steward representing LIRM and Music.

## 6. New Business:

### a. Update on UWOFA-LA Collective Bargaining Committee (CBC) - Liz

Info sources from LAC for CBC:

- Outstanding JCWC initiatives.
- Various Joint Committee issues.
- LA-CBC has met once and is getting started with gathering necessary information and identifying goals of members through a survey. Linda Dunn will share previous survey details with Liz and LA-CBC.
- LA-CBC email alias [uwofa-la-cbc@uwo.ca](mailto:uwofa-la-cbc@uwo.ca)

### b. LAC and UWOFA Communications Assistant (All)

- UWOFA-F Bargaining Bulletins are posted on UWOFA site, and include short articles and videos. Thoughts/suggestions on establishing web presence for LAC or UWOFA-LA? We can involve Vanessa Brown, UWOFA's Comms Assistant. Vanessa is attending Oct. 31-Nov.1 CAUT Librarians' and Archivists' conference in Ottawa with Marni and Courtney. Conference is on building successful campaigns ([here](#))
- Christy Sich is the L/A Member of the Communications Committee until her leave (December 2014). New Member will have to be appointed by Board.

### c. LAC / UWOFA-LA helping out UWOFA strike vote (Liz/Marni)

- UWOFA looking for assistance with covering 2hr shifts for strike vote. Liz will send out an email to Members inviting participation.

## 7. Announcements

- PER spending deadline reminder email will be sent to all members from Liz shortly.
- John reminded group of new *Qualtric* survey tool that Western has subscribed to.
- Effort to increase transparency of LAC: Liz to provide a standing agenda item at our general meetings
- Marni is working on a chart of UWOFA-LA dates from Collective Agreement. Linda Dunn was involved in a previous iteration and will share with Marni and group.

## 8. Questions

## 9. Items on Hold:

## 10. Next Meeting:

**Date:** 19 November 2014; 9:00 am – 10:30 am

**Location:** Weldon, M-18; **Recorder:** Marni