

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING

21 September 2016, 9:05-10:30 a.m.

M18, Weldon Library

In attendance: Cindy, John S, Vince, Shawn, Fran Regrets: John C.

Notes: Joanne Paterson

1. Approval of Agenda
Approved
2. Approval of Notes of 13 July 2016
Approved

Standing Agenda Items:

3. Stewards' Reports:
No updates from Stewards

4. Professional Officer's Report:
Still waiting for arbitrator updates for two positions at Taylor and Weldon, plus the third position with Registrar.
This arbiter on average takes 6 years to make a decision.

5. Senate Report:
John S. reported that there was a briefing held for senate observers. It showed them how the organization and committee structure works and how business gets done and items placed on the agenda. Meetings resume this week and at many meetings there is a good deal of background reading to be completed. The agenda will be shared one week ahead of time to identify key points for this group to read.
Observers are unable to vote and cannot bring forward motions
Senate reform is an ongoing and significant topic.

6. Joint Committee Report
Summer break, no Report.
John C mentioned that in October the itinerary will include and ask for UWOFa-La to be a part of candidate interviews.

Business Arising:

7. Fall Planning for Members – Information Sessions, Speakers, etc.
 - a. Navigating the New CA
Scavenger Hunt – repurpose and expand scope
Scavenger hunt is a popular exercise with co-op students. From this has grown the idea of a

co-op professional development program. In one section students meet with Kristin, Robin and LASC members to go over issues pertaining to collective agreements, academic freedom, and other pertinent issues. Possibility of adapting this for new members

Online tutorial – OWL platform

What would be on that that is valuable to new members?

Is it worth doing?

Not necessarily for new members only, and could serve as a guide to the system

b. Members Survey for Session Ideas

ARR Process

Others?

How about the Criteria document and template? We could ask the committee to host a brown bag or other interactive session to go over the criteria and template. For example, what needs to go in this document, the goals and how we have assessed what we are doing. Looking forward, who will educate the members on the new AR?

ACTION (Shawn) — reach out to working groups, then see if anything education piece.

Plan a get-together to complete ARs together? UWOFA-LA has done something similar in the past.

PER

John S. suggested planning a professional development session on how to fill out the PER form hosted by the business office and walk us through a standard scenario.

UWOFA communications staff have an FAQ page with regard to the Faculty dependent scholarship. Perhaps they could do one for PER process

Action (John S): Discuss with Catherine Steeves and Debbie Acton to see about setting that up with Business office for PER session

New Business:

8. Co-op Student Professional Development Program

- a. Session: Collective Agreements and Academic Status at different institutions. Kristin H. and Robin K. would also like to participate.

ACTION (Fran): Scavenger hunt will be repurposed and expanded in scope with the goal of making this something to help members with the collective agreement. Ensure that the answers are correct and that they have the appropriate article name and page numbers in alignment with the new collective agreement.

- b. print copies of new collective agreement available

Print copies are available and can be requested from UWOFA.

ACTION (Cindy): Has the OFR chart been updated from the last 2011- 2015 collective agreement?

Notes Roster:

October 19, 2016	Vince Gray
November 16, 2016	Fran Gray
December 14, 2016	John Sadler
January 18, 2016	Joanne Paterson