

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING
18 August 2011, 9:00 – 10:00 a.m.
M18, Weldon Library
Notes

Notes: There are no formal minutes that can be located for this meeting.
Notes are provided by members attending this meeting.

Guests: Mandy Grzyb

1. Approval of the Agenda

2. Approval of Minutes for: July 2011

3. Steward's Report

Discussion about the new chat service at Western Libraries and possible workload implications.

4. Business Arising:

a) **UWOFA website** – M. Grzyb spoke about the secure area on the UWOFA website.

b) **UWOFA Committee Descriptions** – review updates prepared by L. Olson re: elected/appointed status of some committee memberships. A chart was prepared.

5. Announcements

New Stewards – B. Brereton (Archives), C. McKillop (Chair) will start in September.

7. New Business

UWOFA-LA Orientation for new members – Suggestion that our group update this document and think about changes needed.

8. Adjournment

9. Next Meeting:

Date: September 21, 2011
Location: 070F, Taylor Library
Recorder: D. Meert-Williston