

**LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING**  
**6 May 2015 9:05-10:30 a.m.**  
**M-18, Weldon Library**  
**NOTES**

**Present:** Cindy Cossar-Jones, Fran Gray, Liz Hill (LH), Liz Mantz (EM), Joanne Paterson, Meagan Stanley

**Regrets:** Linda Dunn, John Sadler

**Guest:** Courtney Waugh

**Recorder:** Meagan Stanley

**1. Approval of Agenda** – Approved as written

**2. Approval of Minutes of 18 March 2015** – question about the creation of an organizational chart for UWOFA-LA committees – good idea and likely best to include in documentation created down the road. In the meantime, we can point Members to the UWOFA website for committee information.

**3. Stewards' Reports:**

**LH (OUL/Non-Western Libraries):** No report.

**Joanne (LIRM/Music):** No report.

**Meagan (Taylor):** Two new librarians have started: Roxanne Isard, and Shawn Hendrikx.

Meagan has met individually with both new Members, and has provided overview of UWOFA-LA and the role of Stewards.

Meagan also provided copies of Chapter 11 ("*From Certification to Strike: Academic Librarians & Archivists at the University of Western Ontario*" by Mike Dawes, Linda K. Dunn, and Aniko Varpalotai) from the book [\*In solidarity: Academic Librarian Labour Activism and Union Participation in Canada\*](#) as a primer on UWOFA-LA's history.

There are other interesting and useful chapters in the book, notably the chapter by Christena McKillop, "The Mouse That Roared: Finding Our Voice During the University of Western Ontario Librarians' and Archivists' Strike of 2011".

Both chapters are posted on LASC private page on UWOFA's website. Idea emerged for the creation of an orientation package for Stewards to assist in orienting new Members.

**Fran (Weldon/Archives):** Reported that Kim McPhee has returned to Weldon R&IS following completion of Term position as Teaching & Librarian position. T&L Librarian position will be posted soon.

Fran asked whether Members have been asked to meet with Catherine Steeves for Annual Reviews outside mandatory Probationary Appointment meetings. No other Stewards could report same.

**4. Professional Officer's Report:** Need to figure out what Unit the Copyright Librarian is a part of.

Cindy reported that the Arbitrator, Maureen Saltman, has resigned from the Arbitrator's Association. UWOFAs' lawyer is now contacting her about decision regarding Association Rights.

Cindy would like to pursue the idea for a training process for Stewards.

**5. Report from Senate:**

Courtney reported on her experience at Senate meetings. Reminded LASC that her role as UWOFAs-LA rep on Senate is a non-voting seat. In this role, Courtney will keep Members and LASC informed on Senate issues. Importance of keeping L/A profile tied to larger academic mission.

Please send ideas/suggestions re: Senate to Courtney.

**Other question re: Senate:** As Western Libraries is reviewing its policies and making changes, does Senate or any other Governance body need to be involved?

**6. Business Arising:**

**a. Possible LASC activities re: JCWC recommendations:**

- engage L/A in discussing the process and accountabilities for participation and assignment to UWOFAs/UWOFAs-LA Committees
- engage L/A in discussing the process and accountabilities for the negotiation process

Stewards are asked to give some thought to these activities moving forward. Per Notes of March 18, and reinforced again today:

- creation of an orientation brochure
- LASC facilitation of informal sessions on committee formation, interpretation of specific Articles (opportunity to involve Members in preparation and delivery), negotiation process, training/orientation for Stewards.

Another idea emerged for awareness/workshop on Harassment and Equity – how should LASC address issues that are beyond strictly UWOFAs matters? The best place to address wider workplace issues might be within the newly formed Workplace Climate Team. Megan is a member, and will take idea back to the group.

**b. General Meeting of 31 March**

No feedback from Members reported.

**7. New Business:**

- a. Update on LA-CBC (Liz/Fran)  
Deferred.
- b. Narrative/story for Negs? (All)  
Deferred.
- c. Year-end wind-up for LASC (Liz for John)  
Deferred.

**8. Announcements**

**9. Questions**

**10. Items on Hold:**

**11. Next Meeting:**

**Date: 10 June 2015; 9:05 am – 10:30 am**

**Location: Weldon, M-18**

**Recorder: Liz H.**