

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING
25 April 2012, 9:00 – 10:00 a.m.
M18, Weldon Library
MINUTES

Present: D. Horoky, C. McKillop (chair), L. Olson, D. Sich
Regrets: T. Adam, D. Meert-Williston
Recorder: C. McKillop
Guests: C. Cossar-Jones

1. Approval of the Agenda

The agenda was approved.

2. Approval of Minutes for:

21 March 2021 LAC Meeting - approved

3. Steward's Report

Discussion about union information that is shared with candidates. Are candidates aware that UWOFA/UWOFA-LA, Professional Officer can be contacted? There is a process and pamphlet in place for faculty candidates and the same process should be used for librarians/archivists.

Question about workload for all positions – When is it 80/10/10? When can this be negotiated?

ACTION: C. Cossar-Jones will look into both of these topics.

New hires at LIRM is welcome news and both are continuing appointments.

4. Professional Officer's Report – C. Cossar-Jones

Dossier workshop preparation continues and is shaping up very well. The Teaching Support Centre is assisting. It is anticipated that this workshop will be run twice a year.

A case that is in the beginning stages of arbitration was outlined. A ruling when given is public information.

Collective Agreement – is in the final stages of being fully formatted. The correct version is posted but is not correctly formatted. UWOFA staff are being kept informed.

ACTION: none

5. Business Arising:

a) LAC description

A description of LAC was circulated and edited by Tom with input from the group. This version was reviewed and all edits were accepted.

ACTION: C. McKillop will contact UWOFA staff about next steps.

b) Action Chart from Office of Faculty Relations

There is no up-to-date chart as the OFR is waiting for the final version of the Collective Agreement.

ACTION: C. Cossar-Jones will continue to follow up with the OFR.

c) Archives Steward

Archives members have been canvassed about a replacement for B. Brereton. No member from Archives is needed at this time.

ACTION: D. Sich will include Archives in his portfolio.

ACTION: C. McKillop will let Archives members know that Dan is their Steward.

ACTION: Future agenda item to review if another Steward is needed and if so, how/where to find another Steward.

6. Announcements

none

7. New Business

a) UWOFA - June Retreat and LAC Stewards' invitation

The purpose of the day-long UWOFA Retreat was discussed as was the inclusion of the LAC Stewards attending this session.

ACTION: Stewards are to contact UWOFA staff to rsvp if attending.

b) WL space planning

Discussion about various units in Western Libraries that are in stages of space reorganization, renovation, new build. Librarians and Archivists have a great deal of expertise to share so that the best possible spaces can be designed for library users. A collegial dialogue should begin with the administration so that valuable input may be shared in a timely manner about space issues.

ACTION: C. McKillop will contact UWOFA about next steps.

8. Adjournment

The meeting adjourned at 10:20 am

9. Next Meeting:

Date: May 16, 2012

Location: M18, Weldon Library

Recorder: L. Olson