

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING
21 March 2018, 9:00-10:30 a.m.
DBW M18

Present: Cindy Cossar-Jones, John Costella, Fran Gray, Vince Gray, Shawn Hendrikx, Lina Rodriguez, John Sadler, Christina Zoricic

Approval of Agenda: accepted without modification, except the filename

Approval of Notes: accepted without modification, except the filename

Business Arising from Previous Meeting:

1. Reflections on February 26 L&A Forum:

Members expressed general dissatisfaction with the event. No new information was presented and, at that time, Members had still not been made aware of who had been selected for the four named positions that have been created. Nor had the letters, indicating which unit each member is being asked to join, been distributed. The session consisted of answering the questions that members received before the forum. The timing was unfortunate and little was gained from the 4-hour session.

***Action:** John C. will pass this information along at the joint committee meeting.*

2. Steward Membership and Unit Representation:

Because of the organizational renewal, it was decided that LASC needed to revisit its structure to ensure that steward representation effectively represents the needs of the Members. The following modified committee structure was agreed upon:

Regular Members:

Chief Steward

Steward for Collections Management, Discovery and Access

Steward for User Experience and Student Engagement

Steward for Research and Scholarly Communication

Steward for Teaching and Learning

Steward for Archives and Special Collections

Ex-Officio Members:

Joint Committee representative

UWOFA Member Services Officer

UWOFA Professional Officer

***Action:** In May, the Chief Steward will move forward with recruitment of stewards to serve in this new structure. In addition, the Chief Steward will need to consult with the Members who are not part of Western Libraries and ensure that they are represented by one of the Stewards listed above.*

3. **Review of Private and Public Documents on UWOFA Website:**

Christina and Vince have determined that the documents in the private LASC folder do not need to be retained.

Action: Christina will review the items in the Documents section on the public UWOFA page (<https://www.uwofa.ca/librarians-archivists-stewards>) to determine which links are still required there. She will report on that at the next meeting.

Standing Agenda Items:

4. **Stewards' Reports:**

Business/Education/Law (John S.): John had a question from a Member about when the deadline by which PER funds needed to be spent. He reported that based on the information provided to UWOFA-F members, and assuming the requirement for UWOFA-LA will be similar, our PER will need to be spent by the end of 2018.

Action: John S. will re-send the e-mail with this information to LASC members to ensure we are prepared to answer the question should it arise again.

Weldon/ARCC (Fran): Nothing to report.

Taylor (Shawn): No report.

OUL and Non-WL Members (Vince): Nothing to report

LIRM and Music (Christina): Christina noted that a Member is concerned that there is no plan to relocate Librarians who are moving into new and different roles and that it is not certain when or if that will happen. The concern is that there will be an expectation that the Member is still available to do current work, as well as the work of the new position, if they remain in the same location.

Action: This concern will be passed on by John C. at Joint Committee.

5. **Members Services Officer & Professional Officer's Report:**

Lina reported receiving one question related to the issues of Severance.

Cindy reported that an arbitrator has been agreed upon in the case related to the Manager of Resource Support Services, Weldon position. She also said that we are expecting a Pay Equity Tribunal decision in April. The question of how ORI will affect the previous JAQ was raised. This is something that UWOFA will have to look at in the future.

6. **Senate Report:**

John reported the following highlights:

- a) Jane Goodall will receive an honorary degree at a special convocation to be held at the Paul Davenport Theatre on April 25, 2018 (<https://mediarelations.uwo.ca/2018/03/16/western->

[honour-jane-goodall-honorary-degree-special-convocation-ceremony/](#))

- b)** President Chakma announced that Western has reached the 'Be Extraordinary' campaign goal of 750m
- c)** a motion, brought by Professor Sam Trosow, related to the new Western Intellectual Property policy and when the policy applies, was passed at the meeting. Work on the new policy continues.
- d)** The new Mental Health and Wellness Strategic Plan was approved.
(http://studentexperience.uwo.ca/student_experience/strategic_planning/mental_health_strategic_plan/MH_Stratplan_DRAFT.pdf)

7. **Joint Committee Report:** no report

8. **News Stories:**

- a)** Parking Lot: A news story on ORI for the fall issue of Faculty Times?

New Business:

9. **UWOFA Confidentiality Policy:**

Members all signed to indicate that they will abide by the policy.

Next Meeting: Wednesday, April 18, 2018. 9:00 a.m. (Recorder: John Sadler)