

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING
21 January 2015 9:05-10:30 a.m.
M-18, Weldon Library
NOTES

Present: Cindy Cossar-Jones, Liz Mantz, Joanne Paterson, John Sadler

Regrets: Linda Dunn, Fran Gray, Meagan Stanley

Recorder: Joanne Paterson

Guest: Kristin Hoffmann, UWOFA (VP)

1. Approval of the agenda: Approved as written.

2. Approval of notes from 17 December meeting: Approved.

3. Stewards' Reports:

- No report from Weldon/Archives (per email from Fran)
- No report from Law, Music, Business
- Clarification sought regarding eligibility of current BU Members to apply for Digital Resources Librarian position. It will be posted as a 2-year Term. LIRM advised to submit a revised Unit Workload Plan to reflect gap. Work of vacant position not to be absorbed by remaining Members. UWOFA will not approve any waivers, pending agreement language dealing with back-filling of Temporary positions.

***Action:** Cindy will take this issue to Joint Committee 21 January meeting.*

4. Professional Officer's Report:

- a. The Arbitrator's decision in the Association Dues arbitration is pending. Could take up to a year to receive.
- b. Collective Agreement action dates: Cindy has received a document from Office of Faculty Relations that incorporates all action dates in our current CA. Request from OFR to post as early as possible.

***Action:** Fran has most recent draft of CA action dates as completed by Marni. Liz will consult with Fran regarding completeness of OFR version, and advise Cindy re: any immediate edits or changes within the week.*

***Action:** Cindy will advise OFR for posting; additional edits can be made going forward.*

5. Business Arising:

- a. **Collective Agreement – key action dates** – deferred. See also 4b above.
- b. **L/A Observer on Senate** – Liz notified Ali Hearn of LAC recommendation. See also 6a below.
- c. **Terms of Reference for LAC** – See 6c below.

6. New Business:**a. Information about upcoming Communications Workshop as part of UWOFA-LA negotiations preparation (Kristin)**

- Librarians and Archivists Collective Bargaining Committee (LA-CBC) has been meeting since October 2014. Kristin is currently the Chair.
- The role of the LA representative on the UWOFA Communications Committee is vacant due the incumbent Member's maternity leave. Courtney Waugh will be the new LA representative. She attended the CAUT Conference in the fall of 2014; this conference focused on role of communication during negotiations.
- CAUT will be holding Communication Strategy workshop at Western for Members of LA-CBC, LAC Stewards, and LA Negotiating Team. Date TBC.

Action: UWOFA will send out Doodle this afternoon to confirm date of workshop.

b. Copyright Sustainability Plan Document Consultation (Kristin)

As part of Western Libraries planning submission, WL was asked to provide input on copyright at Western. WL written proposal shared with Administration; sent to a Joint Copyright Advisory Committee. Jeff Tennant serves as UWOFA's representative on CAC; he has already consulted with Sam Trosow and Margaret Ann Wilkinson to create UWOFA's draft response. Additional input from LAC Stewards appreciated.

Action: Liz to send electronic copy of draft to LAC. Provide comments on draft response to Jeff directly.

c. LAC Policy at Policy and Governance (Kristin)

The revised LAC Policy has been approved by P&G, and is going forward for Board approval on 22 January. The most noticeable outcome will be a name change from LAC to LASC (Librarians and Archivists Stewards Committee), to better reflect our role.

- d. Update on LA-Collective Bargaining Committee:** Liz described the recent activities and processes of LA-CBC. LA-CBC is meeting weekly. Themes and issues will be drawn from surveys to inform goal development. Goals will go to Board for approval; then to Members for ratification. LA-CBC anticipates sharing goal information with Members at a forthcoming GM (date TBC).

7. Other Business: None.

8. Announcements: None.

9. Questions: None.

10. Items on Hold: None.

11. Next Meeting: 18 February 2015 9:05-10:30, Weldon, M18. Recorder: Fran Gray