

LIBRARIANS AND ARCHIVISTS COMMITTEE MEETING

21 February 2018, 9:00-10:30 a.m.

M15, Weldon Library

NOTES

Present: John C., Lina, Vince, John S., Christina, Fran, Shawn

Guests: None

Notes: Christina

Regrets: Cindy

Approval of Agenda: Approved

Approval of Notes: Approved

Business Arising:

1. February 26 L&A Forum

General Discussion:

LASC Qs_L&A Forum.docx

Librarian and Archivists Forum Discussion Questions.docx

The Librarian and Archivist Forum designed for addressing changes re ORI will be a structured event, engaging Meghan Kirwin as a consultant to facilitate discussion at a high level. A discussion regarding ORI and the Forum expectations ensued. Shawn suggested members of LASC raise the questions (developed by LASC and distributed to SLT) where appropriate on the day of the Forum.

Action: Shawn will ask SLT if the questions will be addressed.

Standing Agenda Items:

2. Stewards' Reports:

Business/Education/Law (John S.): None

Weldon/ARCC (Fran):

Question about Benefits relating to Manulife drug coverage – Fran referred her to HR,

Lina suggested the member reach out to her if the response from HR does not make sense.

Taylor (Shawn):

Pay Equity – A member asked if there were any updates. Shawn will confirm with Cindy.

OUL and Non-WL Members (Vince):

Question related to unused vacation time – Catherine Steeves confirmed it will be paid out.

LIRM and Music (Christina): None

3. Member Services Officer & Professional Officer's Report:

Lina – none, nothing on Cindy's behalf.

4. Senate Report: (John S.)

Chakma gave a report on federal funding based on the Naylor report, there is cautious optimism related to funding.

Campus Open Space report was well received – incorporates discussion re: Bus Rapid Transit – with goal to reduce the amount of vehicular traffic on campus, goal to introduce to traffic calming measures, etc.

Report by Dr. Doerksen – National Survey of Student Engagement – Western stacks up pretty well against other campuses in Ontario.

Intellectual property policy for campus was discussed, UWOFA objected.

5. Joint Committee Report: (John C.)

Met February 1st. There is nothing much to report from the meeting. Since then, two things:

- Draft of final letter shared with JC, opportunity to give input on the content. For eligible members, there will also be a retirement option on letters
- Another revision to the LOU: Office of Faculty Relations – CRA implications for three months salary for those retirement applies to those employed 1996 or earlier. New wording suggests “3 months retirement allowance”. Shawn will circulate a scanned version to the membership.

6. News Stories:

Parking Lot: A news story on ORI in the Winter Term.

New Business:

7. UWOFA-LA Alias List

All Stewards are owners of the Alias list, the list is updated as changes occur, can be updated by any Steward going forward. Stewards should take responsibility for updating membership that falls in their areas, checking the list periodically.

Action: Agenda item for next meeting (Shawn) – new stewards structure based on ORI org chart? Also, who will cover the non-WL members?

8. Review of Private and Public Documents on UWOFA Website

The group discussed having a private login page and whether or not it is necessary. We need to refer to the UWOFA Board Record’s Management Policy. We need to decide what documents are current, what needs to be updated, and what we don’t want displayed on the public page, with the understanding that everything that is not current, will be archived. **Action:** Christina and Vince volunteered to review the documents. Shawn will share the documents with Christina and Vince.

Notes Roster:

March 21, 2018	Fran Gray
April 18, 2018	Vince Gray
May 16, 2018	John Sadler