

**LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING**  
**12 Mar 2020, 10:00 – 11:30 a.m.**  
**TL 70F**

**Present:** Roxanne Isard, Denise Horoky, Kristin Hoffmann (recorder), Christina Zoricic, Anne Quirk, Matthew Barry, Courtney Waugh,

**Regrets:** Cindy Cossar-Jones, Lina Rodriguez

**Approval of Agenda:** Approved

**Approval of Notes:** Approved

**Business Arising from Previous Meeting:**

1. Discussion of facilitation plan for library and archivists members meeting (Matt)
  - a. Refer to notes from previous meeting for discussion
  - b. Refer to LOU

We had a healthy and extensive discussion.

Action: Matt will revise the facilitation plan and send it out to us for more feedback.

Action: Roxanne will draft a save-the-date message for Thursday, April 9, 11:30-2, that stewards can send to units.

Action: Roxanne will contact Conan about ordering lunch.

**Standing Agenda Items:**

**2. Stewards' Reports:**

**User Experience and Student Engagement (Matt):**

Coronavirus question: there is a trend for universities to close or move classes to online, but to keep libraries open. What would happen at Western? What would UWOFA's position be for librarians and archivists work? We recognize that this will also greatly affect UWOSA and Facilities staff.

Action: Matt will contact Lina about this.

**Teaching and Learning (Denise):** No questions from Members. T&L will see a lot of staff changes – in total they will have 6 new people in the Unit.

**Research and Scholarly Communications and FIMS (Courtney):** No questions from Members.

**Collections Management, Discovery and Access (Christina):** When will we receive a copy of collective agreement?

Action: Kristin will get an update at next week's Joint Committee meeting.

**Archives and Special Collections (Anne):**

- a. Has anyone used the collective agreement to get their workload reviewed? Answer: no one ever has.
- b. What's going on with the Forum? Stewards can communicate to units that we are planning a members' meeting to prepare for the first forum meeting.

**3. Members Services Officer & Professional Officer's Report (Lina):** No update.

**4. Senate Report: (Tom):**

We discussed the question that Senator Toswell submitted.

**5. Joint Committee Report (Kristin)**

Nothing new to report. The next Joint Committee meeting is March 18.

**Next Meeting:** Wednesday, Apr 15th, 2020. 9:30 a.m. (Recorder: Denise Horoky)