

By-law No. 5
The University of Western Ontario Faculty Association
Faculty (UWOFA-F) Representatives Council

1. UWOFA shall have a Faculty (UWOFA-F) Representatives Council with the terms of reference as set out in the Appendix.
2. The Past President shall be a member of the council and its chair.
3. The various UWOFA-F Units, as defined in the Collective Agreement, shall have a Member identified as their representative who shall be the Representative for the Unit.
4. All UWOFA-F directors of the Association and all Representatives shall be members of the council.
5. UWOFA's Professional Officer and Communications Officer shall be *ex officio* and non-voting members of the council.
6. The representation process, including the term of service, is to be decided by the Unit (which may include selection by mutual consent or acceptance of a volunteer). If a Unit does not identify a Representative in a timely manner, the Past President shall endeavour to identify a Representative for the Unit.

Appendix

Representatives play an important role within their Units to ensure the communication of the priorities of the Association, the mobilization of the membership, and oversight for adherence to the Collective Agreement. As such, the role of a member of the council involves:

- (a) bringing concerns of UWOFA Members and members of the UWOFA-F Bargaining Unit to the attention of the Professional Officer, the Grievance Officer, the President, or the Board of Directors (as appropriate);
- (b) representing UWOFA to members of the department or unit, explaining issues and explicating the Collective Agreement (at a preliminary level, that of an intelligent and interested colleague, not the level of a lawyer or professional in the field);
- (c) being available to act as an Academic Colleague to any Member who requests such support;
- (d) serving as a conduit for relevant matters to be raised with the department or unit (e.g. surveys by UWOFA on salary or other issues) and conversely for the department or unit to raise matters with UWOFA;
- (e) establishing a higher profile for UWOFA in departments and units (e.g. encourage attendance at meetings, provide information about negotiations).