Donation and Gifts Policy

Version	Effective Date	Supersedes
2.0	2024-03-07	2016-12-08 version
Policy Approver	**Policy Owner**	**Policy Contact**
Board of Directors	Policy & Governance Committee	UWOFA Vice President
Last Reviewed	**Next Review Date**	**Required Reviewers**
April 2026	April 2028	Policy & Governance Committee

All monetary donations made by UWOFA shall be consistent with and advance the goals and purposes of UWOFA. Further, UWOFA may through its donations engage in social activism. This policy clarifies the limits on and responsibilities for donations. It also clarifies what non-monetary gifts are permitted.

1. Donations of $125 or less may be disbursed at the discretion of the President, who shall provide an account of this expenditure to the Executive Committee.

2. Donations of $600 or less may be disbursed by majority vote of the Executive Committee, which shall provide an account of this expenditure to the Board.

3. Donations of $3000 or less may be disbursed by majority vote of the Board. The President shall provide an account of this expenditure to the next General Meeting.

4. Donations in excess of $3000, whether comprised of only one donation or a series of donations within a one-year period, to support a single organization or individual must be approved by the Members by electronic ballot.

5. Notwithstanding the above, the President may donate up to $3000 to another Faculty Association if the Bargaining Unit(s) associated with that Faculty Association has gone on strike or been locked out. Such donations must be reported to the Board at its next meeting and to the Members at the next General Meeting.

5.1 In the event of a prolonged strike or lock out the President may seek approval for an additional donation of up to $3,000 to be disbursed as one donation or a series of donations by majority vote of the Board. The President shall provide an account of this expenditure to the Members at the next General Meeting.

6. Except as otherwise provided herein, UWOFA may only give a gift having a value of $50 or less.

(a) UWOFA may provide hospitality to Members and to its employees at events having as their purpose the recognition of service to UWOFA.

(b) UWOFA will provide its employees with gifts recognizing their service as set out in the Collective Agreement with those employees.

(c) UWOFA may, at its discretion, give sympathy gifts on the death or serious illness of an employee or employee's immediate family member. The cost of any such gift shall not exceed $250.