

LIBRARIANS AND ARCHIVISTS' STEWARDS COMMITTEE MEETING

December 17, 2025, 9:30-11 am The Grad Club and Zoom

To connect to the meeting use the following link:
<https://westernuniversity.zoom.us/j/97397554759>

Or Dial: 1-647-558-0588

Meeting ID: 973 9755 4759

Press pound (#) when asked for the participant ID

Present: Yasmeen, Alie, Courtney, Jennifer, Zack, Kristi, Tolga

Note Taker: Jennifer

Notes: Approved as written

Guests:

Regrets: Christy, Bethany, Leslie, Katie

Approval of Agenda:

Approval of Notes: [November 19, 2025](#)

Business Arising from Previous Meeting:

1. Membership Outreach (Courtney)

a. Grievance session - Debrief

The session was well attended both in-person and virtually. Helpful information was shared. Another very successful engagement opportunity for Members.

2. Library Directors & Heads - Acting Roles (updates?)

- a. No public announcements have been made regarding Acting Directors for Business or Law. The group reflected on the discussion regarding these roles that was had at Forum and some potential next steps to engage Members in taking on formal leadership roles.

3. Job Descriptions Check-In

- a. Units with Stewards present reported ongoing work to develop job descriptions as per the LOU. Jennifer shared an update from the UX team including some language outlining the rationale for job description changes being recommended by unit Members.

Standing Agenda Items:

- 1. User Experience and Student Engagement (Jennifer):** No update

2. **Teaching and Learning (N/A):** No update
3. **Research and Scholarly Communications and FIMS (Kristi):** No update
4. **Collections Management, Discovery and Access (Alie):** No update
5. **Archives and Special Collections (Zack):** No update
6. **Members Services Officer Report (Lina & Tolga):** No update
7. **Senate Observer (Elizabeth):** See report sent December 8
8. **Joint Committee Report (Shawn/Leslie)** No report
9. **Board of Directors (Courtney)** - No report
10. **Communications Officer (Bethany):** Pension survey in new year
11. **Mobilization Report (Christy):** No report
12. **Librarians & Archivists Forum (All):**

New Business:

1. **Forum Summary & Discussion**

The group had a general discussion about the recent Forum, including potential next steps to engage Members in a dialogue around ongoing issues such as the library budget. The budget continues to be under pressure and over the next two year cycle will result in another reduction of the Library staff complement. Regardless of employee group or unit, job losses will impact the ability of all Librarians and Archivists to effectively meet the needs of the University community.

Next meeting: January 21 , 2026

Note-taking roster for upcoming meetings:

Kristi Thompson – February
Zack MacDonald – March
Teaching & Learning Steward – April
Jennifer Robinson – May
Alie Visser - January 2026