

LIBRARIANS AND ARCHIVISTS' STEWARDS COMMITTEE MEETING

April 23, 2025, 9:00-10:30 am Weldon Room M22 and Zoom

Present: Jennifer, Katie, Courtney, Elizabeth, Leslie, Lina, Bethany, Christina, Yasmeen, David

Notes: Leslie

Guests:

Regrets: Alie

Approval of Agenda: Approved

Approval of Notes: Approved

Business Arising from Previous Meeting:

1. Job Descriptions work

- a. User experience and student engagement - submitted
- b. T&L - signed

2. LASC Spring Lunch & Learn

- a. Jennifer, Alie & Elizabeth on the topic of Leaves
- b. Early June may be the best time to hold it
- c. Deferred salary, professional leave, and educational leave

Standing Agenda Items:

- 1. User Experience and Student Engagement (Jennifer):**
- 2. Teaching and Learning (Katie):**
- 3. Research and Scholarly Communications and FIMS (Courtney):**
- 4. Collections Management, Discovery and Access (Alie):**
- 5. Archives and Special Collections (Leslie):**
- 6. Members Services Officer Report (Lina & Tolga):**
 - a. Grievance re. Microsoft Office, joint working group has just started.
 - b. Query re. communications and librarian and archivist submissions
 - c. How do members feel about culture consulting? Some concerns about separating by staff groups
- 7. Senate Observer (Roxanne):** Meeting is this week
- 8. Joint Committee Report (Christina):** Christina provided a [written report](#).
- 9. Board of Directors (Elizabeth & Courtney)**
 - a. Navitas, fair representation cases
 - b. New treasurer

- c. Looking for case officers for the grievance committee, time commitment varies 5hr for first cases

10. Communications Officer (Bethany):

- a. Focus on Navitas, potentially 800 additional International Students
- b. MAPP 1.1

11. Mobilization Report (David):

- a. David is on leave starting July 1st, Christy will be taking over during that time
- b. Pensions - there will be discussions before faculty negotiations
- c. David is stepping away from Defence Fund work

12. Librarians & Archivists Forum (All):

New Business:

1. **Navitas Information Session** - April 24 (tomorrow). Please encourage colleagues to attend this session. Jennifer will look at other libraries using Navitas to get more information and will discuss it at the session tomorrow.
2. **Housekeeping issues for May & June Meetings**
 - May 21 - Elizabeth will be away May 21 and Courtney will chair
 - June 25 - meet at 9:30 and then go to the Grad Club for lunch
3. Elizabeth will follow up with the nominations committee to communicate opportunities with UWOFA

Next meeting: May 21, 2025

June Meeting : June 25, 2025 (moved from June 18), Lunch at the grad club (table reserved)

Note-taking roster for upcoming meetings:

Leslie Thomas – April
Ali Visser – June
Courtney Waugh – February
Katie Holmes - May
Jennifer Robinson - March