

## **LIBRARIANS AND ARCHIVISTS' STEWARDS COMMITTEE MEETING - DRAFT**

**October 16, 2024, 9:30-11 am Weldon Room M23**

**Present:** Elizabeth, Lina, Bethany, Yasmeen, Christina, Alie, Katie, Courtney, Leslie

**Notes:** Leslie

**Guests:**

**Regrets:** David, Jennifer, Tolga

**Approval of Agenda:** Approved

**Approval of Notes:** Approved

**Business Arising from Previous Meeting:**

- 1. UWOFA & Google**
  - a. A Google drive has been created for LASC.
  - b. Yasmeen can edit and upload documents for the group.
  
- 2. LASC Member Engagement Survey & next steps**
  - a. The next session will be in the Spring.
  
- 3. Research Officers Performing Librarian Work – add to Parking Lot for future meetings**
  - a. Nothing to report.
  
- 4. PAI Score (Elizabeth)**
  - a. Questions about PAI and salary calculations.
  - b. Elizabeth met with Kristin Hoffman to better understand clause 10, Salary Points and Associated Values in Compensation and Benefits.
  - c. Our Collective Agreement does not include the calculation, while the Faculty collective agreement does. This might be useful to put in future agreements.
  
- 5. Access to notes**
  - a. A member wants us to share notes before they're approved so they can access them sooner.
  - b. Notes are posted as soon as they are approved after the next meeting. Stewards can let their teams know when the notes have been posted.

**Standing Agenda Items:**

- 1. User Experience and Student Engagement (Jennifer):**
- 2. Teaching and Learning (Katie):**
- 3. Research and Scholarly Communications and FIMS (Courtney):**
- 4. Collections Management, Discovery and Access (Alie):**
- 5. Archives and Special Collections (Leslie):**
- 6. Members Services Officer Report (Lina & Tolga):**
  - a. Tolga and Lina will alternate meeting attendance.
- 7. Senate Observer (Roxanne):**
  - a. Notes will be forthcoming from Senate.
- 8. Joint Committee Report (Christina)**
  - a. Joint Committee involves two meetings, a caucus of just members and the full Joint Committee.
  - b. RIMS concerns, drafting language.
  - c. Reminder about training about LOU for the BRR process for leaders.
  - d. OFR offered a mentorship training program per the Collective Agreements.
  - e. Christina will raise the issue of the need for the BRR training to occur for leaders before members are to submit their BRRs.
- 9. Board of Directors (Elizabeth & Courtney)**
  - a. Courtney attended the OCUFA conference focused on bargaining across the province.
  - b. Pattern bargaining was the main focus.
- 10. Communications Officer (Bethany):**
  - a. CUPE agreement ratified; return to work is tomorrow.
- 11. Mobilization Report (David):**
- 12. Librarians & Archivists Forum (All):**
  - a. October 30<sup>th</sup> is the next meeting

#### **New Business:**

- 1. Feedback on BRR Session (all)**
  - a. The session was well attended.
  - b. Term appointments don't necessarily have to do a BRR; they could have just 100% professional practice, as in the collective agreement.
  - c. The session was recorded except for questions and will be made available to LA members.
- 2. Job Descriptions Next Steps (Yasmeen)**
  - a. The job descriptions were presented to Joint Committee and will be shared with the membership.
  - b. The job description will be signed or contested and put in member's files.

- c. A session will be hosted to discuss job descriptions delivered by Kristin and Johanna. They will review the LOU.
- d. There was a suggestion that stewards moderate the breakout room.

**Next meeting:** November 20

**Note-taking roster for upcoming meetings:**

Leslie Thomas –
Alie Visser – December 18
Courtney Waugh – November 20
Katie Holmes -
Jennifer Robinson