

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING

January 17, 2024 9:30 – 11:00 a.m. ZOOM

Present: Leslie (Notes), Shawn, Courtney, Brian, Tolga

Guests:

Regrets: Denise, Christy, Matt

Approval of Agenda: Approved

Approval of Notes: Approved

Business Arising from Previous Meeting:

- 1. UWOFA-LA session focused on the L/A Forum to empower Members to raise issues and facilitate healthy dialogue**

Previous Action: Shawn will reach out to Liz and Erin about facilitating a discussion; cc Matt.

- Liz and Erin are interested in co-facilitating meeting with members. Looking at a time in late February.

- 2. Support for recently negotiated processes - Deferred**

Previous Action: Courtney, Leslie, and Denise will work on a lunch and learn series.

Previous Action: Defer to January. Courtney will schedule meeting with Leslie and Denise later in January to discuss this in more detail. Probably won't be able to provide more information until after Biannual report and review committee finishes their work.

Start a list of articles that are new or changed that members could use information about, such as biannual report and review, promotion process for grandfathered assistant rank members, etc.

- 3. Annual Report and Review Committee**

Previous Action: Stewards have a discussion with teams about how members feel about P&CA guidelines. Ask people how we should address this (forum, leaving it to P&CA committee, status quo, CA revision).

Shawn: should this be rolled into support for recently negotiated processes?

- Yes, address this as part of the support for recently negotiated processes

- 4. Support for ARR writing**

Previous Action: Stewards will hold discussions with members about ARR but can always respond to individual member requests for support and provide examples of ARRs to people who want them.

Shawn: should this be rolled into support for recently negotiated processes?

- Yes, address this as part of the support for recently negotiated processes

5. When will Compensation and Benefits language be finalized?

New Action: Shawn and Courtney will ask Johanna for an update at the UWOFA Board meeting.

Standing Agenda Items:

- 1. User Experience and Student Engagement (Matt):** Nothing to report
- 2. Teaching and Learning (Denise):** Nothing to report
- 3. Research and Scholarly Communications and FIMS (Courtney):** Nothing to report
- 4. Collections Management, Discovery and Access (Shawn):**
What is the timeline for P&CA process when you decided to go early? Suggested that they reach out to Catherine.
- 5. Archives and Special Collections (Leslie):** Nothing to report
- 6. Members Services Officer Report (Tolga):** Nothing to report
- 7. Senate Observer update:** No meetings since last meeting
- 8. Joint Committee Report (Brian):** Nothing to report
- 9. Board of Directors (Shawn & Courtney):** Nothing to report
- 10. Communications Officer (Maram):**
 - Maram is on leave.
- 11. Mobilization Report (David & Christy):** Nothing to report
- 12. Librarians & Archivists Forum (All): Meeting next Monday**

New Business:

Note-taking roster for upcoming meetings:

Matt Barry
Denise Horoky (next)
Leslie Thomas (notes)
Courtney Waugh