

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING

September 20 2023, 9:30 – 11:00 a.m. ZOOM

Present: Denise (notes)

Guests: David Heap

Regrets: Courtney, Cindy, Lina, Brian, Christy

Approval of Agenda: Approved

Approval of Notes: Approved

Business Arising from Previous Meeting:

1. **UWOFA-LA Mobilization (David Heap)** - It is now “all hands on deck” as our messaging changes to “Help Us Avoid a Strike.” Personal contacts with faculty are important so we need to start connecting and leveraging that support. Individual and personalized contact can be very effective. Reminder to sign up for leafletting. The TAKE ACTION letters of support (their “unanswered correspondence”) will be delivered to the Board of Governors at their meeting on Thursday September 21st.
2. **Annual Report and Review Committee (Shawn & Leslie)- Deferred**
Previous Action: Stewards have a discussion with teams about how members feel about P&CA guidelines. Ask people how we should address this (forum, leaving it to P&CA committee, status quo, CA revision).
3. **UWOFA-LA session focused on the L/A Forum to empower Members to raise issues and facilitate healthy dialogue (Shawn, Courtney, Matt) - Deferred**
4. **“No” List** – Discussion deferred. Stewards are asked to send their Team’s NO LiST to Brian.

ACTION: Brian will continue to collect No lists and share w/ UWOFA comms.

5. **Selection Committee for Chief Librarian**

- Debrief from September 14th Town Hall – The support and engagement in this process was noted.

6. **Support for ARR writing -**

Previous Action: Stewards will hold discussions with members about ARR, but can always respond to individual member requests for support and provide examples of ARRs to people who want them.

7. **Staff safety education (Brian)**

Previous ACTION: Brian has contacted Jeff Tennant to find out what, if any, progress has been made and we are awaiting a response.

Standing Agenda Items:

- 8. **User Experience and Student Engagement (Matt):-** No Report
- 9. **Teaching and Learning (Denise):** No Report
- 10. **Research and Scholarly Communications and FIMS (Courtney):** No Report
- 11. **Collections Management, Discovery and Access (Shawn):**
- 12. **Archives and Special Collections (Leslie):** Questions about strike (eg., going on vacation and/or going to conferences).
ACTION: Leslie will contact Lina. They will share the information with Stewards.
- 13. **Members Services Officer & Professional Officer's Report (Lina & Cindy):**

3 inquiries from Members:

- One question was related to compensation and benefits
- Another query related to conflict of commitment
- The last question was whether Members with Term Appointments can vote in a strike vote (the answer is yeeeeeeesss!!)
- 14. **Senate Observer update:** Three questions about Librarians and Archivists were raised and answered with the standard response of “we do not comment on ongoing bargaining.”
- 15. **Joint Committee Report (Brian):**
- 16. **Board of Directors (Shawn & Courtney):** Voted to support No Board.
- 17. **Communications Officer (Maram):** The TAKE ACTION page has been updated. Maram is working on having a countdown clock added to the website. Other communications including picket line support clipboards with information will be available. Some handout updates are being made and will be ready soon.
- 18. **Librarians & Archivists Forum (All):** The good attendance and the productive conversations were noted. Members were engaged and important issues needed further discussion were raised. Information about the Academic Activity Support Fund and the review of the Library Forum TofR were discussed. It was noted that many Members shared that the current “Getting Stuff Done” day scheduled for Wednesdays is not working for them and creating some scheduling conflicts. This will need to be reviewed and revised.

New Business: N/A

Note-taking roster for upcoming meetings

Matt Barry
Denise Horoky
Leslie Thomas (notes)
Courtney Waugh (next)

