

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING

21 June 2023, 9:30 – 11:00 a.m. ZOOM

Present: Shawn, Denise, Leslie (notes), Lina, Courtney, Matt, Maram

Guests: Christy Sich

Regrets: Cindy, Brian

Approval of Agenda:

Approval of Notes:

Business Arising from Previous Meeting:

1. UWOFA-LA Mobilization (David Heap & Christy Sich)

- Still planning to meet with all the units
- Christy asked for times of regular meetings for various units
- Put up posters. You can get them from David or the UWOFA office or Maram's office (Elborn College)
- For clarification, David and Christy are leading mobilization, LASC members are part of the committee

2. Annual Report and Review Committee (Shawn & Leslie)

Previous Action: Shawn will put together resource to remind members about what the ARR indicates are requirements for Academic Activity for P&CA – will share with stewards for review first.

Revisit rationale and how best to clarify expectations for Members.

- Poll closes today, we will update
- Clarification for P&CA, who should be answering member's questions ie. What are the expectations. CA information can be vague. Concern about different interpretations on how a file is viewed.
- Is it possible to identify the "Gray areas"
- Catherine is willing to work on giving more structure to that committee. We should be cautious since that language should be in the collective agreement
- Can we have someone who has been on the committee talk to us about it
- UWOFA doesn't normally get involved in matters of collegial governance. Some proposed changes to the collective agreement may resolve the issue
- Success on ARR does not necessarily equate success on P&CA
- Does it always come down to just academic activity? CA lists that Professional Practice will be given the most weight

Previous Action: Shawn will put forward an agenda item about discussing P&CA supports at the next Forum session. Workshop/panel is on hiatus until after negotiations. Mentorship program has been raised at Forum with little interest. Catherine has mentioned a willingness to work with UWOFA-LA on more concrete standards for the P&CA committee. Otherwise Members are subject to the committee's interpretation of the Collective Agreement.

Wasn't brought up

Action: Shawn will reach out to members or previous members of the committee to see what the gray areas are

3. UWOFA-LA session focused on the L/A Forum to empower Members to raise issues and facilitate healthy dialogue (Shawn, Courtney, Matt)

No update

4. "No" List

Action: Brian will talk to Comms and mobilization committee, Johanna and Kristin about "no" list information for bargaining.

No update

Standing Agenda Items:

5. User Experience and Student Engagement (Matt): Nothing

6. Teaching and Learning (Denise): Nothing

7. Research and Scholarly Communications and FIMS (Courtney): Nothing

8. Collections Management, Discovery and Access (Shawn): NOthing

9. Archives and Special Collections (Leslie):

10. Members Services Officer & Professional Officer's Report (Lina & Cindy):

- Lina – inquiry related to P&CA related to timing. Question about directors and heads, can term apply for an acting position? Inquiry about ARR

11. Senate Report: (Roxanne):

A couple of other issues that would be helpful to address:

- communication b/w LASC & Rachel/president re: nominations process (last time a call never went out to whole membership)
 - A call should go out to members for senate observer

Action: Shawn will reach out to Rachel and Conan

- What is the term?
- alternate member for Senate Observer
 - Identify an alternate member in case observer is not available. Include alternate in the call

Report of the Nominating Committee:

Selection/Review Committee for VP & Chief Librarian

Acclaimed:

- Manina Jones (English & Writing Studies)
- Donna Kotsopoulos (Dean, Education)
- Sophie Roland (Music)
- Matheus Sanita Lima (Student)

The Nominating Committee is also working on a Qualtrics form that folks can use to nominate candidates.

The drop-down options for affiliation are Administrative Staff, Faculty, etc...

Librarians are still considered Administrative Staff according to this formula.

Johanna did raise a question about this which was not answered directly.

Communication re: CSIS & researchers

See: [Safeguarding Research](#)

Brian Neff facilitated some discussion about Western's position on interacting with CSIS, including faculty's legal rights.

Essentially, CSIS is not to be on campus unless there is a "real" threat.

Faculty are in no way obliged to speak to a CSIS agent.

There was a lot of concern from Board members re: academic freedom, security overreach, implications for racialized faculty, transparency.

Many institutions have drafted statements to faculty outlining their right (e.g. Windsor, Queen's)

Introduction of Combined Interdisciplinary PhD program -

- Questions about theses committees

Revisions to "Accommodations to Religious Holidays" Policy

- Vigorous discussion about how religious holidays outlined in the policy are determined, who has the authority to dispense an accommodation. The policy was basically eviscerated and remains in process.

Lina shared: <https://www.uwofa.ca/academic-freedom-research-security-risks-and-csis-on-campus/>

12. Joint Committee Report (Brian): No report

13. Board of Directors (Shawn & Courtney): No report

14. Communications Officer (Maram):

- Posters have been going up by poster patrol
- Bargaining bulletins after every meeting. Can also find on
- Videos are popular. Willing to do other videos if people are interested

15. Librarians & Archivists Forum (All):

- Nothing to discuss

New Business:

16. Role Definitions/Descriptions

- Do new Members sign for their job description as specified in Responsibilities of Members clause 8.3? According to SLT we don't have these, because role definitions that arose out of ORI are different?
 - This will be discussed through negotiations

17. Review/Selection Committee for Chief Librarian

- The review or selection committee for the CL is going forward - it was to be on the Senate agenda this month (May 19) to solicit nominations for the committee, but then the Provost realized that they had not given time for the internal L&A members to be elected first. That process will happen over the next few weeks and the full committee will be constituted at Senate at the June meeting.

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18. Rescheduling Wednesday Meetings? (Shawn)

- Western Libraries is moving to no meetings on Wednesdays starting in June.
- People are fine with continuing on Wed. – this is not a Western Libraries Committee

19. Support for ARR writing this summer

- Writing retreats on zoom for ARR? Would there be interest?
- Session to provide guidance
- Perhaps people could meet in their own unit, smaller discussions
- Could we have some structure or guiding questions?
- Timing may be off since some units are starting the process soon

Action: Shawn will set up a document that LASC can use to put suggestions

20. Coop PD session

- Scheduled for Sept. 22 from 10:30-12. Everyone is invited to attend. If you want to lead or co-lead, let Shawn know.

Note-taking roster for upcoming meetings

Matt Barry
Denise Horoky
Leslie Thomas (notes)
Courtney Waugh (next)