

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING NOTES

17 March 2021, 9:30 – 11:00 a.m.

ZOOM

Present: Roxanne Isard (Chair), Matt Barry, Brian McMillan, Lina Rodriguez, Leslie Thomas, Courtney Waugh (recorder), Christina Zoricic,

Regrets: Cindy Cossar-Jones, Denise Horoky

Approval of Agenda:

Approval of Notes:

Welcome Leslie! As of this meeting Leslie Thomas is now our ASC Steward, taking over for Anne Quirk.

Business Arising from Previous Meeting:

1. Library Forum - pre Forum meeting (All): Finalizing session

The session will be rescheduled for Friday, March 26th from 10:00-11:30

The group reviewed and provided feedback on a slide deck outline and facilitation guide for the pre-forum session. Brian will work with Kristin to develop an overview of the LOU for background/context.

LASC members will meet prior to the session on Wednesday, March 24th @9:00 am to review session and make any last minute adjustments:

<https://westernuniversity.zoom.us/j/95377290595>

Meeting ID: 953 7729 0595

Passcode: 300709

Actions:

Roxanne: will set up Zoom details and send a calendar invite to Members

Lina: will handle break out room set up for small group discussion exercise

Matt: will create collaborative Sharepoint document for large group exercise

Brian: will develop LOU overview with Kristin

Courtney: will finalize slide deck prior to session

Everyone: add edits, suggestions, visuals, etc.. to slide deck – time permitting

Standing Agenda Items:

2. Stewards' Reports:

User Experience and Student Engagement (Matt): N/A

Teaching and Learning (Denise): N/A

Research and Scholarly Communications and FIMS (Courtney): N/A

Collections Management, Discovery and Access (Christina): N/A

Archives and Special Collections (Leslie): N/A

Members Services Officer & Professional Officer's Report (Lina):

Lina outlined the services available through Western's Equity & Human Rights Services office for Members seeking support and guidance on issues of workplace harassment.

<https://www.uwo.ca/equity/>

Senate Report: (Tom): N/A

Joint Committee Report (Brian McMillan)

Report from February 23rd meeting:

Library related issues:

- Revitalization update
- L/A Forum

Faculty related issues:

- Teaching Scholars – determining appropriate language for these positions
- Position conversions from Limited Duties > Limited Term (12 positions)
- Teaching Questionnaires – how to manage comments/feedback

Faculty issues with implications for UWOFA-LA:

- Faculty joint working group re: APE, performance & COVID
 - Mandate: to establish guidelines taking into account COVID and APE (performance expectations)
- UWOFA-LA Members still required to submit ARR, however there was discussion about canvassing the Membership to gauge concerns.

Action: Brian will reach out to Johanna to ensure that UWOFA-LA concerns/feedback are in alignment with the faculty working group.

New Business:

3. Discussion about merging UWOFA and UWOFA-LA (All)

The group agreed that this discussion required a separate Member meeting to be scheduled sometime in the spring.

Next Meeting: Wednesday, April 21st, 2021. 9:30 a.m. (Recorder: Matt Barry)

Notes Rotation

Courtney Waugh
Denise Horoky
Brian McMillan
LeslieThomas

