

LIBRARIANS AND ARCHIVISTS STEWARDS COMMITTEE MEETING NOTES

16 February 2022, 9:30 – 11:00 a.m. ZOOM

Present: Matt Barry, , Shawn Hendrikx, Denise Horoky, Brian McMillan, Lina Rodriguez, Leslie Thomas, Courtney Waugh (notes)

Regrets: Cindy Cossar-Jones

Approval of Agenda: Approved

Approval of Notes: Approved

Business Arising from Previous Meeting:

1. Matt has prepared a summary in response to member concern over PAI score distribution (see User Experience update below)
2. Shawn has updated the uwofa-la@uwo.ca list adding new members and will continue to do so as new members join the bargaining unit.

Standing Agenda Items:

3. User Experience and Student Engagement (Matt):

- a. Matt presented a summary of PAI score distribution by functional unit for 2021. The summary pointed to anomalies in the distribution of salary points along with some suggestions for addressing interpretation and implementation of ARR scores.

To determine whether this is an historical trend or just a Covid related anomaly, the group suggested that a similar analysis be done using the past 3 years of data.

There was some discussion about introducing a peer evaluation model as a possible solution. This would require more discussion with the membership.

ACTION: Lina will send Matt the PAI data for previous years and he will re-run the analysis based on that information.

- b. Question about sharing Senate information – also raised by RSC. There have been some historical inconsistencies with how the agendas and notes are shared with the membership, and there is a desire for more clarity around the role and responsibilities.

Is it possible for the Senate representative to send out the agenda with relevant highlights to the entire membership rather than sending it through LASC? It would also be helpful to have a follow up email with a link to the Senate notes for those who are less inclined to seek this information out on their own – it would be a helpful reminder.

ACTION: Shawn will follow up with the Senate observer about the above suggestions.

4. Teaching and Learning (Denise):

- a. Planned Activities – When LASC sends the reminder to the membership about the Planned Activities submission in June, it would also be helpful to include the reporting period (July 1, 2022 – June 30, 2023) and perhaps some additional information about the process.

ACTION: Shawn will make a note to include the reporting period and additional information along with a general reminder for June, 2022.

5. Research and Scholarly Communications and FIMS (Courtney):

- a. Question about LASC notes. LASC will continue with existing process of approving notes at the following meetings. LASC information will be added to the new UWOFA website as they continue to build site content.
- b. ARR process – some found the process confusing and would like more information about how to submit their annual report along with a general reminder.
- c. P&CA support – are there other supports for the P&CA process for new members beyond the existing extension? There is a desire for more mentorship on this process. There have been previous discussions about facilitated sessions on P&CA.

ACTION: LASC will discuss P&CA support at a future meeting and plan programming accordingly

6. Collections Management, Discovery and Access (Shawn): No report

7. Archives and Special Collections (Leslie):

- a. Question / concern regarding: “Supporting disclosures of gender-based/sexual violence training” (for example, being required to take the student’s phone number and email address and send the contact information to Western). I’m curious to know if UWOFA has discussed it at all.”

8. Members Services Officer & Professional Officer’s Report: UWOFA has collected a donation in remembrance of Marg Sloan and is awaiting direction from the family as to where the money should be donated.

9. Senate Report: (Roxanne): No report.

10. Joint Committee Report (Brian):

11. Board of Directors (Shawn & Brian):

Shawn prepared a report on behalf of LASC highlighting committee activities for the period July 1, 2021-present.

New Business:

Next Meeting: Wednesday, March 16th 9:30 am

Notes Rotation:

Matthew Barry (next)
Denise Horoky
Brian McMillan
Leslie Thomas

Courtney Waugh