

By-law No. 5 - Faculty (UWOFA-F) Stewards' Council
 The University of Western Ontario Faculty Association

Version	Effective Date	Supersedes
1.0	Approved by Board April 18, 2024 Confirmed by Membership May 1, 2024	By-law No. 5 Representatives Council
Policy Approver	Policy Owner	Policy Contact
Board of Directors UWOFA Membership	Policy & Governance Committee	UWOFA Vice-President
Last Reviewed	Next Review Date	Required Reviewers
2023-2024	2025-2026	Policy & Governance Committee FSC Chief Steward LASC Chief Steward

I. PURPOSE

The purpose of this by-law is to establish a union steward structure for the Faculty Bargaining Unit of UWOFA through a Faculty Stewards' Council (FSC).

This by-law establishes the composition of the FSC.

II. DEFINITIONS

The following definitions shall apply to this by-law:

"Agent" shall mean any employee, director, officer, committee member or other person performing services for or on behalf of UWOFA.

"Board" shall mean the Board of Directors of the University of Western Faculty Association Governors as established under the Canada Not-For-Profit Associations Act, S.C. 2009, c. 23 and through By-law 1.

"Department" shall mean an academic Department as constituted by the Senate and the Board of Governors of the University of Western Ontario as established in the University of Western Ontario Act, 1982, as amended from time to time.

"Member" shall mean a Member of the Faculty Bargaining Unit of UWOFA.

"Unit" shall mean a Department or School; in a Faculty without Departments or Schools, it shall refer to the Faculty as defined in the UWOFA-F Collective Agreement.

"UWOFA" shall mean the University of Western Ontario Faculty Association.

"UWOFA-F" shall mean the Faculty Bargaining Unit of the University of Western Ontario Faculty Association.

III. APPLICATION

The by-law applies to all Members and Agents of UWOFA while they are performing services for or on behalf of UWOFA.

IV. CONSTITUTION

1. UWOFA shall have a Faculty Stewards Council (FSC) with the terms of reference as set out in the Faculty Stewards Council Policy.
2. UWOFA-F Units shall have a Member who is the Steward for the Unit.
 - 2.1. Units larger than 50 Members and Units without departmental structure may have more than one Steward as determined by the Unit in consultation with the Chief Steward and the UWOFA President.
3. All Stewards shall be members of the Council.
4. The Mobilization and Organizing Chair, if not otherwise a Steward, shall be an *ex officio* member of the Council.
4. UWOFA staff, as designated by the UWOFA President, shall be *ex officio* members of the FSC and provide administrative and operational support.
5. Stewards shall be elected by the Members of their Unit and serve a two-year renewable term. Terms follow the academic year and begin on July 1. All Members are eligible to serve as a Faculty Steward with the exception of Chairs or Heads of Departments or Schools, and Directors of the Board. The election process shall be managed according to the Faculty Stewards Council Policy.
6. The FSC shall elect a Faculty Chief Steward and a Deputy Chief Steward each for a two-year term. The Faculty Chief Steward or, when designated, Deputy Chief Steward shall chair the FSC. The Faculty Chief Steward and Deputy Chief Steward may serve multiple terms.
7. The Faculty Chief Steward shall be an *ex officio* and non-voting member of the Board and shall not hold both a Director and Chief Steward role simultaneously.

V. RELATED POLICIES, PROCEDURES, FORMS, GUIDELINES AND OTHER RESOURCES

- a. By-law 1
- b. Faculty Stewards Council Policy
- c. UWOFA-F Collective Agreement