

**General Meeting of
UWOFA Librarians & Archivists**

Wednesday 31 October 2007
12:00 noon to 1:00 pm
Council Chambers, UCC 315

Speaker: Peggy Ellis

President: Abhijit Gopal

The Speaker called the meeting to order at 12:05 pm. Attendance was according to the Nominal Roll.

2. Approval of the Agenda:

MOVED: Dunn/McKillop

That the agenda be approved as presented. **CARRIED**

3. Minutes of October 3, 2006 General Meeting

MOVED: Fracasso/Horoky

That the minutes of the General Meeting of October 3, 2006 be approved. **CARRIED**

4. Announcements: None

5. President's Report: *A. Gopal*

The President reported on the following:

- A. Gopal and K. Hoffmann are working on creating a Librarians and Archivists committee that is similar to the Faculty Council. They are currently researching what the relationship of this body will be to the Senate. Until this committee is established the Librarians and Archivists bargaining unit will continue to use the Librarian and Archivists nominating committee to populate the Collective Agreement mandated committees;
- Three Members of the Librarians and Archivists bargaining unit attended the CAUT conference on Collective Bargaining;
- UWOFA will soon be preparing for the Librarians and Archivists next round of negotiations. Gopal encouraged volunteers who wish to assist in negotiations process to contact UWOFA;
- Carey Daniel is the member from the Librarians and Archivists bargaining unit that serves on the UWOFA Grievance Committee;
- UWOFA is continuing to discuss with the Administration the amalgamation of both bargaining units.

6. Election of Nominating Committee for Collective Agreement-mandated committee membership: *A. Gopal*

Gopal explained that the Nominating Committee would be responsible for finding people to serve on the Collective Agreement-mandated committees.

The Collective Agreement-mandated committees are the Appointments Committee, the Committee on Promotion and Continuing Appointment, the Libraries Workload Committee and the Workload Review Committee. Gopal reviewed the role of each committee (information on the committees will be kept with the minutes) and the current membership. Gopal also explained that members who serve on the Nominating Committee can not put their names forward to serve on any of the Collective Agreement-mandated committees.

Gopal called for nominations for the nominating committee. Elizabeth Marshall and Marisa Mitchell were nominated.

The Chair asked for further nominations. Seeing no other nominations the following motion was presented:

MOVED: Gardiner/Hoffmann

THAT nominations be closed. **CARRIED UNANIMOUSLY**

Elizabeth Marshall and Marisa Mitchell will serve on the nominating committee for a one year term.

7. Discussion of upcoming negotiations: *A. Gopal*

The Librarians and Archivists Collective Agreement expires June 30, 2009. Preparations for negotiations should begin in the next couple of months. UWOFA is discussing with the Administration two possible options; rolling over the Librarians and Archivists collective agreement for one year so that both bargaining units' Collective Agreements expire at the same time June 30, 2010; and/or amalgamating the two bargaining units which means that there would be one bargaining unit that included Librarians and Archivists and Faculty with one collective agreement. In order for either of these options to work the Administration must be in agreement. To ensure that the Librarians and Archivists bargaining unit would find acceptable the idea of UWOFA trying to work out with the Administration a rolling over of the Collective Agreement a vote of the entire Librarians and Archivists bargaining unit will be done. A ballot will be prepared and it will include information on what is involved and it will ask the members of the Librarians and Archivists bargaining unit to approve or not approve rolling over the Librarians and Archivists Collective Agreement.

8. Joint Committee Report: *M. Dawes*

Dawes reviewed the mandate of the Joint Committee: The Joint Committee shall have no power to interpret or modify the provisions of either Collective Agreement, but may recommend to the Employer and the Association changes to procedures for the application of the Collective Agreements, or changes to the Collective Agreements.

Dawes reviewed some of the current issues for the Librarians and Archivists bargaining unit:

- Term of office for current Directors;
- Job Descriptions subcommittee terms of reference;
- Annual report period; annual review process and fairness;
- Chief negotiator's release time.

9. New Business:

10. Adjournment:

MOVED: Dunn/Zimmerman

That the meeting adjourn. **CARRIED**

The meeting adjourned at 1:00 pm.