

**General Meeting of  
UWOFA Librarians and Archivists**

Wednesday, July 9, 2008 12:00 – 1:30 pm  
Council Chambers, UCC 315

Speaker: Courtney Waugh

President: Mike Carroll

**1. Call to Order**

The Speaker called the meeting to order at 12:05 p.m. Attendance was according to the Nominal Roll.

**2. Approval of the Agenda:**

**MOVED:** Wallace/McPhee

THAT the agenda be approved. **CARRIED**

**3. Minutes of June 3, 2008 General Meeting:**

Correction to the June 3, 2008 General Meeting minutes:

Item 5, first bulletin: It should read Mike Dawes on the negotiating team, not Mike Carroll.

**MOVED:** Hoffmann/Harrington

THAT the minutes of June 3, 2008 be approved as amended. **CARRIED**

**4. Business Arising:** None

**5. President's Report:** M. Carroll

Carroll explained that this meeting had been called to discuss the proposed Libraries and Archives Council. A joint UWOFA-Administration committee had developed a structure for such a Council. However, emails from about 10 Members had expressed discontent about the proposed terms of reference, particularly about the co-chair provisions, questions about quorum, and concern about the Council's mandate. The number of emails received is not large, but is considerable considering the size of the bargaining unit (55 members). The meeting is intended to discuss the proposal and make motions to change particular aspects of the document. From this meeting, a final document will be presented to the Membership for approval.

**6. Proposed Library Council:** M. Carroll

Various aspects of the proposed Council and proposed terms of reference were discussed.

**MOVED:** Wallace/C. Daniel

THAT clause 6 be amended to read "The Council shall be chaired by an elected Full member of Council, elected by the Full members of the Council." **CARRIED**

**MOVED:** Wallace/Sadler

THAT a new clause 2.3 be added to read "the Council shall make recommendations to Western Libraries Management Committee and Western Libraries Executive Committee on matters affecting librarians and archivists, and request and receive reports from those committees on their deliberations and decisions." **CARRIED**

**MOVED:** Fracasso/V. Gray

THAT "with Members" be added to clause 5.A.vi, and new clause 5.B.v be added to read "Deans and/or designates of other Faculties." **CARRIED**

**MOVED:** V. Gray/C. Daniel

THAT Clause 5.2 be amended to read "Quorum shall be 25% of the Full members identified in clause 5.A.i." **WITHDRAWN** by general consensus.

**MOVED:** Fracasson/V. Gray

THAT Clause 5.1 be amended to add "Any Full member may ask for a vote to be taken by electronic ballot." **CARRIED**

**MOVED:** Wallace/Costella

THAT the meeting be extended by 15 minutes. **CARRIED**

**MOVED:** Dunn/Wallace

THAT Clause 6 be amended to read "A Recording Secretary, elected by the Council, shall record minutes of Council meetings." **NOT CARRIED**

M. Carroll announced that the amendments to the document would be sent to all Members for ratification, but noted that approving the amendments would not preclude further amendments.

Approved by general consensus.

**7. New Business:** None

**8. Adjournment**

The meeting adjourned at 1:45 pm.