

**Annual General Meeting  
Friday, April 25, 2008  
Arthur & Sonia Labatt Health Sciences Building, 35**

Speaker: J. Stokes

President: A. Gopal

The Speaker called the meeting to order at about 12:30 pm. The Speaker asked those present to sign the nominal roll and reminded the group that only members of UWOFA were permitted to vote on motions.

1. **Approval of the agenda:** Upon the request by the speaker, the agenda was adopted unanimously as presented.
2. **Minutes of the General Meeting of 27 March 2008.** It was circulated electronically to the membership as Exhibit I.

**MOVED:** D.Jorgensen/V. Olds. Motion carried subject to the minor correction on page 3, item 9 Letter of Understanding that “*access to Members*” be changed to “*access to Author*”. The minutes were adopted.

3. **Business arising.** None
4. **President’s Report.**  
The President made a lengthy oral presentation to the membership. He provided a sense of what was accomplished this year and explained his approach as President.
5. **Treasurer’s Report.** The President presented the report. Exhibit II was previously circulated electronically.

Due to an increase in the number of grievances and arbitrations the Legal and Arbitration account is over budget. At the April 17, 2008, Board Meeting the Board approved reducing the transfer to the Collective Bargaining and Grievance Reserve Fund by \$50,000 and moving that \$50,000 into the Legal and Arbitration account.

**MOVED:** M. Carroll/ G. Smith  
THAT the proposed budget (Exhibit II) for the 2008-2009 fiscal year be adopted. **CARRIED unanimously**

The President thanked A. Bigelow, who resigned as UWOFA Treasurer, for the outstanding contributions to UWOFA over the years. This was very well received by the members.

6. **Joint Committee.** No report
7. **Annual Committee Reports.** Exhibit III was pre-circulated. Members were welcome to ask questions on any of the annual reports.

Grievance Committee: T.Hooks first thanked members of the Grievance Committee for their dedication and outstanding job. She, in particular, thanked A. Katz for helping train new members of the committee. T. Hooks also thanked Don Heslinga, UWOFA Professional Officer for the great job he has done for the Association.

Some of the highlights of her remarks and questions/comments from the membership are as follows.

- Professional Officer received 450 complaints (calls from members) which is a 77.25 % increase over the last year;
- 68 cases were dealt with by the Grievance Committee, a significant increase of nearly 70 %.
- The vast majority were settled at the informal level. She attributed these resolutions at the informal level to the maturity of UWOFA. This is in the interest of both parties.
- How do we fair in the number of grievance per year with regards to the average number of grievance for Ontario Universities? Answer: We do not have the average number, but there are smaller associations that file many more grievances than us.
- Prof. K. Clark remarked that there are Faculty Associations which do not file grievances at all.

The report ended with an appreciation for the excellent job done by T. Hooks.

**8. New By-Law 21 (UWOFA – LA).** Exhibit IV

M. Carroll, Chair of the Policy and Governance Committee, noted that several years ago members of the Librarian and Archivist Bargaining Unit had passed a set of By-Laws that had never been approved by the Board and that were in some instances inconsistent with the UWOFA Constitution. This proposed By-Law, which has been approved by the Board and which was discussed at a Librarian and Archivist General Meeting, would preserve and enshrine in the UWOFA Constitution the right of the Librarian and Archivist Bargaining Unit to hold separate General Meetings and have their own elected Speaker but does not contain those elements of the old UWOFA – LA By-Laws that were inconsistent with the UWOFA Constitution.

**MOVED:** M. Carroll/K. Clark

THAT the New By-Law 21 (UWOFA – LA) be approved. **CARRIED** unanimously

**9. New Business.** J. Davies thanked President A. Gopal for his service to UWOFA.

Discussion continued with regards to sending Committee Reports electronically to all UWOFA members. It was pointed out that the Grievance Committee's report might be lost amid all the others.

Prof. M. Ratcliffe suggested that the Grievance Committee Report, prepared by the chair, be printed and sent to all members of UWOFA.

Meeting adjourned.